

December 13, 2017

The meeting was called to order by Chairman Paula J. Stockman.

The invocation was given by Rev. leFeber.

The Attendance Roll Call disclosed one Legislator absent – Klancer.

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ACT NO. 561-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
SJB SERVICES, INC. FOR SOIL BORING SERVICES,
MATERIAL TESTING, DECK CORING AND GEOTECHNICAL SERVICES**

Pursuant to Section 117 of the Highway Law and
Section 450 of the County Law.

WHEREAS, Act 614-2016 authorized a contract with SJB Services, Inc., 5167 South Park Avenue, Hamburg, New York 14075, for the provision of soil boring services for various bridge projects, the term of which expires December 31, 2017, and

WHEREAS, the County Department of Public Works is desirous of obtaining soil boring, material testing, deck coring and geotechnical engineering services for various 2018 projects, and

WHEREAS, SJB Services, Inc., has agreed to perform soil boring, material testing, deck coring and geotechnical engineering services for various 2018 projects on an as-needed basis, for an amount not to exceed \$30,000.00, to be paid on a percent-of-completion basis, as invoiced, and

WHEREAS, sufficient funds are included in the 2018 budget to cover the costs of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract on behalf of Cattaraugus County, with SJB Services, Inc., for the provision of the above-described services, for a term commencing January 1, 2018 and terminating December 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 562-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT
WITH WENDEL WD ARCHITECTURE, ENGINEERING, SURVEYING &
LANDSCAPE ARCHITECTURE, P.C. FOR CONDITIONS ASSESSMENT FOR THE
PINES HEALTHCARE AND REHABILITATION CENTER-OLEAN CAMPUS**

Pursuant to Sections 215 and 450 of the County Law and
Americans with Disabilities Act.

WHEREAS, an assessment of The Pines Healthcare and Rehabilitation Center-Olean Campus is needed in order to identify necessary future improvements and ADA upgrades to the facility, and

WHEREAS, Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., Centerpointe Corporate Park, 375 Essjay Road, Suite 200, Williamsville, New York 14221, can provide a conditions assessment for The Pines Healthcare and Rehabilitation Center-Olean Campus, for a total amount of \$19,400.00¹, which includes reimbursable expenses, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., for the provision of the above-described services, for a term commencing January 1, 2018 and terminating December 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

¹MR. HELMICH moved, seconded by Mr. Boberg, to amend as follows: In the Second Whereas, delete: "\$10,700.00", and replace with: "\$19,400.00". Carried.

Adopted, as amended, December 13, 2017 by voice vote.

ACT NO. 563-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
E & M ENGINEERS AND SURVEYORS, P.C. FOR
BRIDGE AND MISCELLANEOUS ENGINEERING SERVICES**

Pursuant to Section 131-b of the Highway Law and
Section 450 of the County Law.

WHEREAS, Act 527-2015 authorized a contract with E & M Engineers and Surveyors, P.C., 24 Derrick Road, Bradford, Pennsylvania 16701, for the provision of survey tasks and load rating analysis of assigned bridge structures, the term of which expires December 31, 2017, and

WHEREAS, the New York State Department of Transportation (NYSDOT) prepares rating screen listings which require the owner to arrange for Level I Load Ratings which are then used to confirm the need for posting and determine a posting value, and

WHEREAS, NYSDOT requires that localities have New York State licensed professional engineers certify and provide acceptable documentation that each bridge on the rating screen listing is operating at a safe load level, and

WHEREAS, the Department of Public Works has a need for the review and certification of parcel maps prepared by its engineering division by a licensed professional surveyor, and

WHEREAS, E & M Engineers and Surveyors, P.C. has submitted a proposal for the continuation of the load rating analysis of the assigned bridge structures and to perform the aforementioned survey services, at a cost not to exceed \$10,000.00 per year on an as-needed basis, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with E & M Engineers and Surveyors, P.C., for the provision of the above-described services, for a term commencing January 1, 2018 and terminating December 31, 2019, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 564-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT
WITH WENDEL WD ARCHITECTURE, ENGINEERING, SURVEYING &
LANDSCAPE ARCHITECTURE, P.C. FOR ROOF REPLACEMENT PROJECTS
AT ALLEGANY AND MARKHAMS HIGHWAY BARNs**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, investigation and design services are needed in order to replace the main building roofs at the Allegany and Markhams County highway facilities, and

WHEREAS, Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., Centerpointe Corporate Park, 375 Essjay Road, Suite 200, Williamsville, New York 14221, can provide the aforementioned investigation and engineering design services for a total amount not to exceed \$29,950.00, which includes reimbursable expenses, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., for the provision of the above-described services, for a term commencing January 1, 2018 and terminating December 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 6 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 565-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE AMENDED CONTRACT WITH
WENDEL WD ARCHITECTURE, ENGINEERING, SURVEYING &
LANDSCAPE ARCHITECTURE, P.C. FOR ENGINEERING SERVICES
FOR LITTLE VALLEY COUNTY CENTER AND
JAIL ROOF REPLACEMENT PROJECTS AND WELL REPAIRS**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, Act 53-2017 authorized a contract with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., Centerpointe Corporate Park, 375 Essjay Road, Suite 200, Williamsville, New York 14221, for the provision of engineering services for the replacement of the Little Valley County Center and Jail roof, and well repairs, the term of which expires December 31, 2017, and

WHEREAS, due to a lack of bidders on the original bid for the well repairs, the well repairs portion must be rebid, and

WHEREAS, Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., can prepare the necessary documents to rebid the well repairs project for an amount of \$1,800.00, and

WHEREAS, a contract amendment is necessary to include the additional rebid services and to also extend the term of the contract to September 30, 2018, in order to allow for time to complete the project, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute an amended contract, on behalf of Cattaraugus County, with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., for the provision of the above-described engineering services, and to extend the term of the original contract which commenced February 1, 2017 to terminate September 30, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 566-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE AMENDED CONTRACT WITH
WENDEL WD ARCHITECTURE, ENGINEERING, SURVEYING &
LANDSCAPE ARCHITECTURE, P.C. FOR
ENGINEERING SERVICES FOR ROOF REPAIRS AT THE
PINES HEALTHCARE AND REHABILITATION CENTER-MACHIAS CAMPUS**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, Act 74-2017 authorized a contract with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., Centerpointe Corporate Park, 375 Essjay Road, Suite 200, Williamsville, New York 14221, for the provision of repairs and/or improvements at The Pines Healthcare and Rehabilitation Center-Machias Campus, to include repairs to the roof, the replacement of the front entrance sidewalk and plumbing improvements, the term of which expires December 31, 2017, and

WHEREAS, bids received for the roof repairs were higher than anticipated and the roofing repairs portion must be rebid, and

WHEREAS, Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., can prepare the necessary documents to rebid the roofing repairs project for an amount of \$2,800.00, and

WHEREAS, a contract amendment is necessary to include the additional rebid services and to also extend the term of the contract to *December*¹ 31, 2018, in order to allow for time to complete the project, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute an amended contract, on behalf of Cattaraugus County, with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., for the provision of the above-described engineering services, and to extend the term of the original contract which commenced February 22, 2017 to terminate December 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

¹MR. GIARDINI moved, seconded by Mr. Neal, to amend as follows: In the Fourth Whereas, delete: "July", and replace with: "December". Carried.

Adopted, as amended, December 13, 2017 by voice vote.

ACT NO. 567-2017 by Mr. Giardini, Mr. Helmich and Mr. Boberg

**AUTHORIZING THE CHAIR TO EXECUTE AMENDED CONTRACT WITH
MCMAHON & MANN CONSULTING ENGINEERS, P.C. FOR
GEOTECHNICAL EVALUATION SERVICES FOR
COUNTY ROAD NO. 21 SLOPE FAILURE AREA**

Pursuant to Section 131-b of the Highway Law and
Section 450 of the County Law.

WHEREAS, Act 244-2010, as amended by Acts 625-2010, Act 503-2011 and Act 395-2012, authorized a contract with McMahon & Mann Consulting Engineers, P.C., 2495 Main Street, Suite 432, Buffalo, New York 14214, for the provision of geotechnical engineering services for the County Road No. 21 slope failure located in the Town of Freedom, the term of which expired December 31, 2013, and

WHEREAS, the Department of Public Works is desirous of amending the aforementioned contract to include design options for remediation of the aforementioned slope failure, and

WHEREAS, McMahon & Mann Consulting Engineers, P.C., can provide additional engineering services for an amount not to exceed \$5,900.00, plus reimbursable expenses not to exceed \$500.00, to be paid as invoiced, and

WHEREAS, sufficient funds are included in the budget to cover the costs of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute an amended contract, on behalf of Cattaraugus County, with McMahon & Mann Consulting Engineers, P.C., for the provision of the above-described services, and to amend the term of the original contract which commenced April 29, 2010, to terminate December 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 568-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT EXTENSION WITH
WENDEL WD ARCHITECTURE, ENGINEERING, SURVEYING & LANDSCAPE ARCHITECTURE, P.C.
FOR ELECTRICAL DESIGN SERVICES FOR VARIOUS COUNTY FACILITIES**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, Act 211-2017 authorized a contract with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., Centerpointe Corporate Park, 375 Essjay Road, Suite 200, Williamsville, New York 14221, for the provision of electrical design services for the Allegany Salt/Sand Shed, the Little Valley County Center parking lot lights and light improvements at Five Points, the term of which expired October 31, 2017, and

WHEREAS, the County Department of Public Works is desirous of extending the term of the aforementioned contract to July 31, 2018, in order to allow for more time to complete the project, at no additional cost to the County, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract extension, on behalf of Cattaraugus County, with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., for the provision of the above-described engineering services, to extend the term of the original contract which commenced May 24, 2017, to terminate July 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 569-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT EXTENSION WITH
BERGMANN ASSOCIATES FOR ENGINEERING DESIGN SERVICES FOR
GREAT VALLEY BRIDGE NO. 9 FEDERAL-AID REPLACEMENT PROJECT**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, Act 569-2009, as amended by Acts 623-2010, 509-2011, 550-2013, 630-2014, 525-2015 and 615-2016, authorized a contract with Bergmann Associates, 200 First Federal Plaza, 28 East Main Street, Rochester, New York 14614, for the provision of engineering design services for the Great Valley Bridge No. 9 Federal Aid Replacement Project, the term of which expires December 31, 2017, and

WHEREAS, the County Department of Public Works is desirous of extending the term of the aforementioned contract to December 31, 2018, in order to allow for more time to complete the project, at no additional cost to the County, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract extension, on behalf of Cattaraugus County, with Bergmann Associates for the provision of the above-described services to extend the term of the original contract, which commenced October 20, 2009, as amended, to terminate December 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 570-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT EXTENSION
WITH BERGMANN ASSOCIATES FOR
EVALUATION AND INSPECTION OF COUNTY-OWNED DAMS**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, Act 210-2017 authorized a contract with Bergmann Associates, 28 East Main Street, 200 First Federal Plaza, Rochester, New York 14614-1909, for the provision of inspection services and a Table Top Exercise program for County-owned dams, including the Ischua and Conewango (Cattaraugus County-owned) watershed dams, the term of which expires December 31, 2017, and

WHEREAS, the County Department of Public Works is desirous of extending the term of the aforementioned contract to December 31, 2018, in order to allow for more time to complete the services, at no additional cost to the County, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract extension, on behalf of Cattaraugus County, with Bergmann Associates, for the provision of the above-described services, to extend the term of the original contract which commenced May 1, 2017, to terminate December 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 571-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT EXTENSION WITH
GREENMAN-PEDERSEN, INC. FOR ENGINEERING SERVICES FOR RECONSTRUCTION
OF COUNTY ROAD NO. 57 INTERSECTION WITH BENTLEY ROAD**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, Act 315-2010, as amended by Acts 624-2010, 287-2011, 493-2012, 551-2013, 399-2014, 574-2015 and 107-2017, authorized a contract with Abate Associates Engineers & Surveyors, P.C., now known as Greenman-Pederson, Inc., 4950 Genesee Street, Suite 100, Buffalo, New York 14225,

for the provision of engineering services for the reconstruction of County Road No. 57 intersection with Bentley Road in the Town of Dayton, the term of which expires December 31, 2017, and

WHEREAS, the County Department of Public Works is desirous of extending the term of the aforementioned contract to April 30, 2018, in order to allow for more time to complete the project, at no additional cost to the County, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract extension, on behalf of Cattaraugus County, with Greenman-Pederson, Inc., (formerly Abate Associates Engineers & Surveyors, P.C.) for the provision of the above-described services, to extend the term of the original contract, which commenced June 10, 2010, to terminate April 30, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 572-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT EXTENSION
WITH GREENMAN-PEDERSEN, INC. FOR
COUNTY ROAD NO. 13 REHABILITATION PROJECT ENGINEERING SERVICES
(Department of Public Works)**

Pursuant to Section 450 of the County Law.

WHEREAS, Act 337-2010, amended by Acts 213-2014, 676-2015 and 138-2017, authorized a contract with Abate Associates Engineers & Surveyors, P.C., now known as Greenman-Pedersen, Inc., 4950 Genesee Street, Suite 100, Buffalo, New York 14225, for the provision of engineering services for County Road No. 13 (Maples Road) Rehabilitation Project in the Town of Mansfield, the term of which expires December 31, 2017, and

WHEREAS, the County Department of Public Works is desirous of extending the term of the aforementioned contract to July 31, 2018, in order to allow for more time to complete the project, at no additional cost to the County, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract extension, on behalf of Cattaraugus County, with Greenman-Pedersen, Inc., (formerly Abate Associates Engineers & Surveyors, P.C.) for the provision of the above-described services, to extend the term of the original contract which commenced June 24, 2010, to terminate July 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 573-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT EXTENSION WITH
HUNT ENGINEERS, ARCHITECTS & LAND SURVEYORS, P.C. FOR
SAWMILL RUN DEVELOPMENT AT ONOVILLE MARINA ENGINEERING SERVICES**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, Act 250-2008, as amended by Acts 642-2009, 61-2011, 494-2012, 553-2013, 626-2014 and 533-2016, authorized a contract with Hunt Engineers, Architects & Land Surveyors, P.C., Airport Corporate Park, 100 Hunt Center, Horseheads, New York 14845, for the provision of engineering services for the proposed Sawmill Run Development at the Onoville Marina, the term of which expires December 31, 2017, and

WHEREAS, the County Department of Public Works is desirous of extending the term of the aforementioned contract to December 31, 2018, in order to allow for more time to complete the project, at no additional cost to the County, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract extension, on behalf of Cattaraugus County, with Hunt Engineers, Architects & Land Surveyors, P.C., for the provision of the above-described services, to extend the term of the original contract which commenced May 15, 2008 to terminate December 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 574-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT EXTENSION WITH
POPLI DESIGN GROUP FOR ENGINEERING DESIGN SERVICES FOR
FRANKLINVILLE BRIDGE NO. 22 REPLACEMENT PROJECT**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, Act 54-2017 authorized a contract with Popli Design Group, 374 Delaware Avenue, Suite 306, Buffalo, New York 14202, for the provision of engineering design services necessary for the replacement of Franklinville Bridge No. 22 located on County Road No. 19 over Ischua Creek in the Town of Franklinville, the term of which expires December 31, 2017, and

WHEREAS, the County Department of Public Works is desirous of extending the term of the aforementioned contract to December 31, 2018, in order to allow for more time to complete the project, at no additional cost to the County, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract extension, on behalf of Cattaraugus County, with Popli Design Group, for the provision of the above-described engineering design services, to extend the term of the original contract which commenced February 1, 2017 to terminate December 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 575-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT EXTENSION WITH
WATTS ARCHITECTURE AND ENGINEERING, P.C. FOR
LEON BRIDGE NO. 7 FEDERAL-AID REPLACEMENT PROJECT
ENGINEERING DESIGN SERVICES**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, Act 161-2011, as amended by Acts 554-2013, 631-2014, 576-2015 and 31-2017, authorized a contract with Watts Architecture and Engineering, P.C., 95 Perry Street, Suite 300, Buffalo, New York 14203, for the provision of engineering design services for the replacement of Leon Bridge No. 7 (County Road No. 6) in the Town of Leon, the term of which expires December 31, 2017, and

WHEREAS, the County Department of Public Works is desirous of extending the term of the aforementioned contract to December 31, 2018, in order to allow for more time to complete the project, at no additional cost to the County, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract extension, on behalf of Cattaraugus County, with Watts Architecture and Engineering, P.C., for the provision of the above-described services, to extend the term of the original contract which commenced April 13, 2011 to terminate December 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 576-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT EXTENSION WITH
WENDEL WD ARCHITECTURE, ENGINEERING, SURVEYING &
LANDSCAPE ARCHITECTURE, P.C. FOR ENGINEERING SERVICES
FOR THE PINES HEALTHCARE AND REHABILITATION
CENTER-OLEAN CAMPUS D-WING CHILLER REPLACEMENT PROJECT**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, Act 55-2017 authorized a contract with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., Centerpointe Corporate Park, 375 Essjay Road, Suite 200, Williamsville, New York 14221, for the provision of engineering services for The Pines Healthcare and Rehabilitation Center-Olean Campus D-Wing Chiller Replacement Project, the term of which expires December 31, 2017, and

WHEREAS, the County Department of Public Works is desirous of extending the term of the aforementioned contract to July 31, 2018, in order to allow for more time to complete the project, at no additional cost to the County, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract extension, on behalf of Cattaraugus County, with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., for the provision of the above-described engineering services, to extend the term of the original contract which commenced February 1, 2017 to terminate July 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 577-2017 by Mr. Giardini and Mr. Helmich

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT EXTENSION
WITH GREENMAN-PEDERSEN, INC. FOR PREPARATION OF
COMPREHENSIVE LOCAL SOLID WASTE MANAGEMENT PLAN**

Pursuant to 6 NYCRR Part 360, Section 27-0107 of the Environmental Conservation Law and Section 450 of the County Law.

WHEREAS, Act 261-1990 authorized a contract for the provision of consultant services to assist with the preparation of the Comprehensive Local Solid Waste Management Plan (LSWMP), and

WHEREAS, the Cattaraugus County Legislature adopted the Cattaraugus County Solid Waste Management Plan on February 26, 1992, and

WHEREAS, Act 580-2015 authorized a contract with Greenman-Pedersen, Inc., 4950 Genesee Street, Suite 100, Buffalo, New York 14225, for the provision of engineering services necessary for required updates of the LSWMP, the term of which expires December 31, 2017, and

WHEREAS, a contract extension is necessary in order to complete the update of the Comprehensive Local Solid Waste Management Plan, at no additional cost to the County, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract extension, on behalf of Cattaraugus County, with Greenman-Pedersen, Inc., in order to extend the term of the contract which commenced November 1, 2015 to terminate December 31, 2019, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Public Works Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 578-2017 by Mr. Helmich, Ms. Vickman, Mr. Giardini and Ms. Hastings

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT
WITH WENDEL WD ARCHITECTURE, ENGINEERING, SURVEYING &
LANDSCAPE ARCHITECTURE, P.C. FOR PROS FACILITY SPACE PLANNING
AND ADJUSTING VARIOUS APPROPRIATION ACCOUNTS
(Department of Public Works)**

Pursuant to Sections 215, 363, 366 and 450 of the County Law.

WHEREAS, the County Department of Community Services operates the PROS Facility at 203 Laurens Street in the City of Olean, and

WHEREAS, a reconfiguration of the space at the PROS Facility is needed in order to alleviate overcrowding, and

WHEREAS, Act 545-2017 authorized the County to lease space from the Olean First Presbyterian Church located at 212 Laurens Street, and

WHEREAS, Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., Centerpointe Corporate Park, 375 Essjay Road, Suite 200, Williamsville, New York 14221, can provide space planning services for both the PROS Facility and the leased space located at 212 Laurens Street, for a total amount of \$12,150.00, which includes reimbursable expenses, and

WHEREAS, various appropriation accounts must be adjusted to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., for the provision of the above-described space planning services, for a term commencing December 1, 2017 and terminating December 31, 2018, according to the above-described terms, and be it further

RESOLVED, that the County Administrator is hereby directed to make the following budgetary changes:

Decrease Appropriation Account:

A.901.1990.0000.40601	Contingent Fund	\$12,150.00
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Increase Appropriation Accounts:

A.431.4340.6340.41213	Engineering Services	\$10,120.00
A.431.4341.0670.41213	Engineering Services	\$ 208.00
A.431.4350.0820.41213	Engineering Services	\$ 350.00
A.431.4352.2620.41213	Engineering Services	\$ 1,362.00
A.431.4353.2100.41213	Engineering Services	\$ 110.00

Approved by 7 members of the Finance Committee, 7 members of the Public Works Committee, and 6 members of the Human Services Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 579-2017 by Ms. Vickman

**ADJUSTING VARIOUS APPROPRIATION AND REVENUE ACCOUNTS
(Department of Nursing Homes)**

Pursuant to Sections 363 and 366 of the County Law.

WHEREAS, due to a change order to the 2017 site improvement contract with Highland Acres Landscaping, Inc., various appropriation accounts must be adjusted, now, therefore, be it

RESOLVED, that the County Administrator is hereby directed to appropriate \$29,970.00 from Fund Balance Account EF.909.0000 and make the following budgetary change:

Increase Appropriation Account:

EF.453.4530.1212.20002	Parking, Lighting, Exterior Improvements	\$29,970.00.
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Approved by 7 members of the Finance Committee, 7 members of the Public Works Committee, and 5 members of the Human Services Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 580-2017 by Ms. Vickman

**AUTHORIZING THE CHAIR TO EXECUTE AMENDED CONTRACT
WITH WESTCOM SOLUTIONS, INC. D/B/A
POINTCLICKCARE FOR ELECTRONIC MEDICAL RECORDS SYSTEM
(Skin & Wound Module)**

Pursuant to Section 450 of the County Law.

WHEREAS, Act 334-2016 authorized a contract with Westcom Solutions, Inc., d/b/a PointClickCare, 5570 Explorer Drive, Mississauga, Ontario Canada L4W 0C4, for the provision of a cloud-based electronic medical records system for the Department of Nursing Homes, and

WHEREAS, the Department of Nursing Homes is desirous of adding the Skin & Wound module, and

WHEREAS, Westcom Solutions, Inc., d/b/a PointClickCare, can provide the Skin & Wound module for an additional amount as follows:

Additional Subscription Costs for Skin & Wound module:

The Pines @ Machias	\$328.30 per month
The Pines @ Olean	\$342.58 per month

PointClickCare may increase fees no more than once annually upon sixty (60) days' notice, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute an amended contract, on behalf of Cattaraugus County, with Westcom Solutions, Inc., d/b/a PointClickCare, to include the above-described additional module, for a term to commence upon the initial use of the Skin & Wound module to coincide with the five (5) year term of the original contract dated July 27, 2016, according to the above-described terms.

Approved by 7 members of the Finance Committee and 6 members of the Human Services Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 581-2017 by Ms. Vickman

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
JAMES CZAJKOWSKI, RPH, CONSULTANT PHARMACIST, P.C. FOR
DEPARTMENT OF NURSING HOMES CONSULTING PHARMACIST SERVICES**

Pursuant to 10 NYCRR Part 450 and Section 450 of the County Law.

WHEREAS, Act 95-2016 authorized a contract with James Czajkowski, RPh, Consultant Pharmacist, P.C., for the provision of consulting pharmacist services for the Department of Nursing Homes, for an amount of \$11.00 per bed, the term of which expires December 31, 2017, and

WHEREAS, the Department of Nursing Homes is desirous of renewing the aforementioned contract, and

WHEREAS, James Czajkowski, RPh, Consultant Pharmacist, P.C., 9641 Carmelo Court, Clarence Center, New York 14032, has agreed to provide the aforementioned consulting pharmacist services for an amount of \$11.00 per resident bed per month, to be paid as invoiced, and

WHEREAS, sufficient funds are included in the budget to cover the costs of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with James Czajkowski, RPh, Consultant Pharmacist, P.C., for the provision of the above-described consulting pharmacist services, for a term commencing January 1, 2018 and terminating December 31, 2019, with the County's option to renew for one additional two-year period at the same rates, according to the above-described terms.

Approved by 7 members of the Finance Committee and 6 members of the Human Services Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 582-2017 by Mr. Klancer and Mr. Neal

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT
WITH NEW YORK STATE OFFICE OF INDIGENT SERVICES FOR
UPSTATE QUALITY IMPROVEMENT AND CASELOAD REDUCTION GRANT**

Pursuant to Article 30 of the Executive Law, Article 18-B of the County Law and Section 450 of the County Law.

WHEREAS, Act 328-2017 authorized the Chair to apply for funding through the New York State Office of Indigent Legal Services for the Upstate Quality Improvement and Caseload Reduction Grant, which is aimed at alleviating excessive caseloads in upstate public defender offices and the development of quality control measures in upstate assigned counsel programs, and

WHEREAS, this funding will provide upstate attorneys and their clients relief from excessive workloads, which is essential to improving the quality of indigent legal services in upstate New York, and

WHEREAS, the intent of the aforementioned grant is to support local initiatives which address the quality of representation, including reduced attorney caseloads and improved supervision of attorneys and staff in indigent legal service provider programs, and

WHEREAS, the County was awarded a grant in the total amount of \$300,000.00 over a three-year period commencing July 1, 2017 through June 30, 2020, for the Upstate Quality Improvement and Caseload Reduction Grant, as follows:

<u>Year One</u>	<u>Year Two</u>	<u>Year Three</u>
\$100,000.00	\$100,000.00	\$100,000.00,

and

WHEREAS, a contract is necessary in order to accept and receive the aforementioned funding, and

WHEREAS, this grant will fund one (1) full-time attorney and one (1) part-time support staff position in the Public Defender's Office, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute grant documents, on behalf of Cattaraugus County, with the New York State Office of Indigent Legal Services, for the acceptance and receipt of the aforementioned grant, for a term commencing July 1, 2017 and terminating June 30, 2020, according to the above-described terms, and be it further

RESOLVED, that the Chair of the Legislature be, and hereby is, further authorized and directed to execute contract amendments or extensions when needed for this program, as long as the amount of the grant has not changed.

Approved by 7 members of the Finance Committee and 7 members of the County Operations/ Public Safety Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 583-2017 by Mr. Boberg and Mr. Klancer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
SYSTEMS DEVELOPMENT GROUP, INC. FOR
COUNTY CLERK IMAGING SYSTEM TECHNICAL SUPPORT**

Pursuant to Sections 450 and 525 of the County Law.

WHEREAS, Act 665-2016 authorized a contract with Systems Development Group, Inc., 441 Trenton Avenue, Utica, New York 13502, for the provision of imaging system software for the County Clerk's Office, the term of which expires December 31, 2017, and

WHEREAS, the County Clerk's Office is desirous of continuing the aforementioned contract, and

WHEREAS, Systems Development Group, Inc., can provide Image Mate Enterprise Software Licensing, technical support and software maintenance for a monthly amount of \$2,288.00, which is the same as the current rate, for a total amount of \$27,456.00 per year, and

WHEREAS, sufficient funds are included in the budget to cover the costs of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Systems Development Group, Inc., for the provision of the above-described services, for a term commencing January 1, 2018 to continue on a month-to-month basis for up to twenty-four months unless terminated by either party upon twenty days' notice, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the County Operations/Public Safety Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 584-2017 by Mr. Klancer and Mr. Neal

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
SYSTEMS DEVELOPMENT GROUP, INC. FOR
REAL PROPERTY TAX SERVICES
IMAGE MATE ONLINE SUPPORT AGREEMENT**

Pursuant to Section 1532 of the Real Property Tax Law and
Section 450 of the County Law.

WHEREAS, Act 499-2016 authorized a contract with Systems Development Group, Inc., 441 Trenton Avenue, Utica, New York 13502, for the provision of imaging software and services for the County Real Property Tax Services online support, the term of which expires December 31, 2017, and

WHEREAS, the County Office of Real Property Tax Services is desirous of continuing the aforementioned technical support for the Image Mate Online, and

WHEREAS, Systems Development Group, Inc., can provide the necessary online support of the Image Mate Online System for an amount as follows:

Annual Fee	\$10,000.00
Software Support	\$85.00/hr., including travel time
Custom Software Enhancement	\$100.00/hr.,

and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Systems Development Group, Inc., for the provision of the above-described services, for a term commencing January 1, 2018 and terminating December 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the County Operations/Public Safety Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 585-2017 by Mr. Klancer and Mr. Neal

**AUTHORIZING THE CHAIR TO EXECUTE LICENSE AGREEMENT WITH
PICTOMETRY INTERNATIONAL CORP. FOR
AERIAL PHOTOGRAPHY SOFTWARE SUPPORT SERVICES AND LICENSES**

Pursuant to Section 450 of the County Law.

WHEREAS, Act 500-2016 authorized a License Agreement with Pictometry International Corp. for the provision of software support services and licenses for aerial photography software, the term of which expires December 31, 2017, and

WHEREAS, the Office of Real Property Tax Services is desirous of continuing the software support services and licenses, and

WHEREAS, Pictometry International Corp., 100 Town Centre Drive, Suite A, Rochester, New York 14623, can provide software support services and licenses to the County for an amount of \$2,950.00, to be paid as invoiced, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a License Agreement, on behalf of Cattaraugus County, with Pictometry International Corp., for the provision of the above-described software support services and licenses, for a term commencing January 1, 2018 and terminating December 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the County Operations/
Public Safety Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 586-2017 by Mrs. Stockman
and Mr. VanRensselaer¹

**RECREATING CATTARAUGUS COUNTY EMERGENCY
MEDICAL SERVICES ADVISORY COUNCIL**

Pursuant to Section 235 of the County Law.

WHEREAS, Act 63-2014, as amended by Act 125-2015, recreated the Cattaraugus County Emergency Medical Services (EMS) Advisory Council which expires December 31, 2017, and

WHEREAS, the EMS Advisory Council should continue due to the continued need of mass casualty planning and improvement of EMS Operations in Cattaraugus County, and

WHEREAS, the EMS Advisory Council will facilitate the provision of mass casualty preparedness, large event planning regarding EMS, communication and distribution of EMS Information, and EMS training by the County, Office of Emergency Services, the Health Department, first responders and hospitals in Cattaraugus County, and

WHEREAS, the EMS Advisory Council should be a forum for planning, utilizing current resources, and not a forum for negotiating increased funding/resources, and

WHEREAS, the EMS Advisory Council is responsible for delegating six (6) representatives to the Regional (Southwestern) EMS Council, now, therefore, be it

RESOLVED, that the Cattaraugus County Emergency Medical Services Advisory Council is hereby recreated, and be it further

RESOLVED, that the purpose of the Council shall be as described above, and be it further

RESOLVED, that the Council shall consist of nineteen (19) voting members and four (4) ex-officio members to be appointed by the Chairman of the County Legislature, and be it further

RESOLVED, that the Council members shall receive no compensation for their services, and be it further

RESOLVED, that the Council shall terminate December 31, 2020.

Approved by 7 members of the Finance Committee and 7 members of the County Operations/ Public Safety Committee.

¹The following Legislator requested his name be listed as an additional sponsor: "Mr. VanRensselaer".

Adopted December 13, 2017 by voice vote.

ACT NO. 587-2017 by Mr. Klancer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
ELLCOTTVILLE PHARMACY, INC. FOR JAIL PHARMACEUTICALS**

Pursuant to Section 450 of the County Law.

WHEREAS, Act 658-2014 authorized a contract with the Ellicottville Pharmacy, Inc., for the provision of pharmaceuticals for the inmates of the Cattaraugus County Jail, the term of which expires December 31, 2017, and

WHEREAS, the Sheriff's Office is desirous of renewing the aforementioned contract, and

WHEREAS, Ellicottville Pharmacy, Inc., 6133 Route 219, Suite 1004, Ellicottville, New York 14731, can provide the aforementioned pharmaceuticals as follows:

- *Brand Name Medications:* *Wholesale cost plus 7% charge per prescription*
- *Generic Medications:* *Wholesale cost plus \$6.00 charge per prescription*
- *Medication Returns:* *Credit based on Wholesale cost*
- *Return Fee:* *10% charge on all returns, except Exhibit A medications*
- *Dispensing Fee:* *Will not be returned*
- *Maintenance Medications:* *Supplied in 30-day supply¹,*

and

WHEREAS, sufficient funds are included in the budget to cover the costs of the aforementioned pharmaceuticals, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Ellicottville Pharmacy, Inc., for the provision of the above-described services, for a term commencing January 1, 2018 and terminating December 31, 2020, according to the above-described terms, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days' written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Approved by 7 members of the Finance Committee and 7 members of the County Operations/ Public Safety Committee.

¹MR. NEAL moved, seconded by Mrs. Labuhn, to amend as follows: In the Third Whereas, delete bulleted list and replace with the following:

- *Brand Name Medications:* Wholesale cost plus 7% charge per prescription
- *Generic Medications:* Wholesale cost plus \$6.00 charge per prescription
- *Medication Returns:* Credit based on Wholesale cost
- *Return Fee:* 10% charge on all returns, except Exhibit A medications
- *Dispensing Fee:* Will not be returned
- *Maintenance Medications:* Supplied in 30-day supply.

Carried.

Adopted, as amended, December 13, 2017 by voice vote.

ACT NO. 588-2017 by Mr. Klancer

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CATTARAUGUS COUNTY AGRICULTURAL SOCIETY, INC. FOR
SHERIFF'S DEPARTMENT SECURITY SERVICES AND COUNTY SPACE RENTAL**

Pursuant to Sections 215, 450 and 650 of the County Law.

WHEREAS, Act 575-2016 authorized the Chair to execute a contract with the Cattaraugus County Agricultural Society, Inc., P.O. Box 182, Little Valley, New York 14755, for the provision of security services at various events at the County Fairgrounds, including the annual Cattaraugus County Fair, and the rental of space, the term of which expires December 31, 2017, and

WHEREAS, it is proposed that the Cattaraugus County Sheriff provide security services at the Cattaraugus County Fairgrounds during the 2018 year, and

WHEREAS, the Agricultural Society will reimburse the County on an hourly basis for the provision of these services, except for the first \$500.00 in services to be provided by the Sheriff's Office in 2018, and

WHEREAS, the Agricultural Society will charge the County the following rental costs for the use of space at the County Fairgrounds:

Tourism Booths	\$400.00
Stop DWI Space	\$600.00
Storage	\$200.00/boat
Civil Service	\$100.00/testing day
Museum	\$450.00
Health	\$400.00,

and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned expenses, now, therefore, be it

RESOLVED, the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with the Cattaraugus County Agricultural Society, Inc., for the above-described security services and space rental, for a term commencing January 1, 2018 and terminating December 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the County Operations/Public Safety Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 589-2017 by Mr. VanRensselaer and Mr. Padlo

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
OUTREACHSYSTEMS FOR SOFTSHARE BID MATCH SERVICES FOR
PROCUREMENT TECHNICAL ASSISTANCE PROGRAM**

Pursuant to 10 USCS 4211 and Section 450 of the County Law.

WHEREAS, Act 627-2016 authorized a contract with OutreachSystems for the provision of governmental bid opportunities to clients of the County's Procurement Technical Assistance Program, for an amount of \$7,250.00, the term of which expires January 31, 2018, and

WHEREAS, the County Department of Economic Development, Planning and Tourism is desirous of continuing the aforementioned services, and

WHEREAS, OutreachSystems, 5385 Hollister Avenue, Santa Barbara, California 93111, has agreed to continue providing governmental bid opportunities to clients of the County's Procurement Technical Assistance Program for an amount of \$7,250.00, to be paid as invoiced, and

WHEREAS, sufficient funds are included in the 2018 budget to cover the costs of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with OutreachSystems, for the provision of the above-described services, for a term commencing February 1, 2018 and terminating January 31, 2019, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Development and Agriculture Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 590-2017 by Mr. VanRensselaer and Mr. Padlo

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
H. SICHERMAN/THE HARRISON STUDIO FOR
GRANT WRITING TECHNICAL ASSISTANCE**

Pursuant to Title I of the Housing and Community Development Act of 1974, as amended, and Section 450 of the County Law.

WHEREAS, Act 624-2016 authorized a contract with H. Sichernan/The Harrison Studio, 160 Washburn Street, Suite 200, P.O. Box 473, Lockport, New York 14095, for the provision of technical assistance for grant writing for various programs, the term of which expires December 31, 2017, and

WHEREAS, the Department of Economic Development, Planning and Tourism is desirous of continuing the aforementioned grant writing technical assistance services, and

WHEREAS, H. Sichernan/The Harrison Studio can continue providing technical assistance for grant writing services for an amount not to exceed \$10,000.00, which will be billed at the following rates and paid as invoiced:

Harry Sichernan	\$181/hour
R. Charles Bell	\$160/hour
Elizabeth Kraus	\$145/hour
Diane Church	\$140/hour
Greg Merriam, II	\$127/hour
Richard W. Lippold	\$114/hour
Robert Zabel	\$102/hour
Other Professionals	\$98/hour
Rate in Travel Status	\$77/hour (all personnel),

and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with H. Sichernan/The Harrison Studio for the provision of the above-described services, for a term commencing January 1, 2018 and terminating December 31, 2018, according to the above-described terms.

Approved by 7 members of the Finance Committee and 7 members of the Development and Agriculture Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 591-2017 by Mr. VanRensselaer and Mr. Padlo

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
H. SICHERMAN/THE HARRISON STUDIO FOR HUD SMALL CITIES COMMUNITY
DEVELOPMENT BLOCK GRANT ADMINISTRATION SERVICES**

Pursuant to 42 USCS 5303 and Section 450 of the County Law.

WHEREAS, Act 623-2016 authorized a contract with H. Sichernan & Company, Inc., for assistance in the administration of the Microenterprise Development Revolving Loan Fund, the term of which expires December 31, 2017, and

WHEREAS, the County is the recipient of United States Department of Housing and Urban Development (HUD) Small Cities Community Development Block Grant funds and has an existing Microenterprise Development Revolving Loan Fund portfolio to maintain, and

WHEREAS, the Small Cities Community Development Block Grant was obtained for the purpose of establishing and continuing a Microenterprise Development Revolving Loan Fund, Microenterprise Outreach Program and Microenterprise Business Education Program, and

WHEREAS, the County shall administer the Microenterprise Development Revolving Loan Fund portfolio, and

WHEREAS, H. Sicherman/The Harrison Studio, 160 Washburn Street, Suite 200, P.O. Box 473, Lockport, New York 14095, shall provide technical assistance on program administration, loan reviews and credit analyses for the loan committee for the Microenterprise Development Revolving Loan Fund portfolio for an amount not to exceed \$7,000.00 per year, to be paid as invoiced, and

WHEREAS, unused balances of previous Community Development Block Grant funds, as well as program income from loan repayments, will be used for the Microenterprise Development Revolving Loan Fund for the microenterprises in the County, less administrative expenses identified above, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with H. Sicherman/The Harrison Studio for the administration and management of the above-referenced grant application, for a term commencing January 1, 2018 and terminating December 31, 2018, according to the above-described terms, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Approved by 7 members of the Finance Committee and 7 members of the Development and Agriculture Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 592-2017 by Mr. VanRensselaer and Mr. Padlo

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
H. SICHERMAN/THE HARRISON STUDIO FOR EMPIRE STATE DEVELOPMENT CORPORATION
COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATION SERVICES**

Pursuant to 42 USCS 5301, 24 CFR Part 570 and
Section 450 of the County Law.

WHEREAS, Act 622-2016 authorized a contract with H. Sicherman & Company, Inc., for the administration of the Microenterprise Development Revolving Loan Fund, the term of which expires December 31, 2017, and

WHEREAS, the County is the recipient of Empire State Development Corporation Community Development Block Grant Program funds and has an existing Microenterprise Development Revolving Loan Fund portfolio to maintain, and

WHEREAS, the NYS Small Cities Community Development Block Grant was obtained for the purpose of establishing and continuing a Microenterprise Development Revolving Loan Fund, Microenterprise Outreach Program and Microenterprise Business Education Program, and

WHEREAS, the County shall administer the Microenterprise Development Revolving Loan Fund portfolio, and

WHEREAS, H. Sichertman/The Harrison Studio, 160 Washburn Street, Suite 200, P.O. Box 473, Lockport, New York 14095, shall provide technical assistance on program administration, loan reviews, and credit analyses for the loan committee for the Microenterprise Development Revolving Loan Fund portfolio for an amount not to exceed \$3,000.00, to be paid as invoiced, and

WHEREAS, unused balances of previous Community Development Block Grant funds, as well as program income from loan repayments, will be used for the Microenterprise Development Revolving Loan Fund for the microenterprises in the County, less administrative expenses identified above, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with H. Sichertman/The Harrison Studio for the administration and management of the above-referenced grant application, for a term commencing January 1, 2018 and terminating December 31, 2018, according to the above-described terms, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Approved by 7 members of the Finance Committee and 7 members of the Development and Agriculture Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 593-2017 by Mr. VanRensselaer and Mr. Padlo

**ADOPTION OF THE COUNTYWIDE TRAILS SYSTEM PLAN
FOR CATTARAUGUS COUNTY**

Pursuant to Section 450 of the County Law.

WHEREAS, the County Department of Economic Development, Planning and Tourism has been awarded funding in the amount of \$28,000.00 for the Appalachian Regional Commission for the County-Wide Trails System Plan, and

WHEREAS, Act 580-2016 authorized the Chairman to execute a contract with Barton & Loguidice, D.P.C., for the development of the Countywide Trails System Plan, and

WHEREAS, the County-Wide Trails System Plan will integrate the preservation and promotion of the County's natural assets, maximize the opportunities for trail/outdoor/adventure/recreation seekers, and capitalize the economic benefits of an outdoor-oriented tourism activity, and

WHEREAS, the Plan must now be adopted by the Cattaraugus County Legislature, now, therefore, be it

RESOLVED, that the Countywide Trails System Plan for Cattaraugus County is hereby adopted.

Approved by 7 members of the Finance Committee and 7 members of the Development and Agriculture Committee.

Adopted December 13, 2017 by voice vote.

ACT NO. 594-2017 by Ms. Vickman

**AUTHORIZING CERTAIN CHARGE-OFFS OF CERTAIN ACCOUNTS
RECEIVABLE IN THE DEPARTMENT OF NURSING HOMES**

Pursuant to Section 153 of the County Law.

WHEREAS, the Department of Nursing Homes has accounts receivable in which there has been no recent action, and

WHEREAS, the New York State Department of Audit and Control has recommended that the County remove these bad debts from the records of the Department of Nursing Homes, now, therefore, be it

RESOLVED, that the Cattaraugus County Legislature hereby authorizes the removal of the following debts from the accounts receivable records of the Department of Nursing Homes which total \$245,816.84:

<u>Machias Facility – Patient Record</u>	<u>Amount</u>
#302199	\$13,022.48
#302908	\$2,216.70
#303056	\$6,857.12
#301701	\$3,021.73
#303095	\$1,968.66
#303008	\$10,935.48
#303151	\$7,856.78
#303132	\$1,586.00
#302887	\$10,346.92
#303069	\$11,774.48
#302919	\$9,066.82
#303097	\$3,921.59
#302241	\$1,316.00
#302241	\$164.50
#303160	\$204.00
#303148	\$20,747.68
#303155	\$4,711.75
#303137	\$250.00
#303146	\$5,367.42
#303120	\$4,414.40
#302484	\$321.69
#302623	\$12,507.20
#303162	\$2,648.64
#302889	\$977.68
#302873	\$10,396.08
#302875	\$20.60
#303170	\$20.57

#302193	\$70.77		
#304003	\$46.32		
#303002	\$39.82		
#303012	\$56.72		
#303062	\$39.40		
#302990	\$63.59		
#302805	\$57.61		
#352959	\$59.94		
#352959	\$38.36		
#302962	\$40.87		
#302977	\$46.81		
#302567	\$70.48		
#302819	\$1,246.27		
#302771	\$79.52		
#303156	\$488.39		
#303150	\$1,890.00		
#303150	\$413.88		
#303152	\$404.88		
#303139	\$4,620.00		
#303185	\$169.93		
#303117	\$23,396.74		
		Total Machias Facility	\$173,265.51

Olean Facility – Patient Record

	<u>Amount</u>
#102609	\$ 471.42
#102827	\$10,498.43
#102909	\$164.50
#102799	\$6,574.47
#102593	\$4,242.97
#152701	\$211.42
#102915	\$658.00
#102882	\$6,451.87
#102859	\$10,274.65
#102626	\$253.65
#102887	\$5,598.87
#102890	\$8,929.47
#102890	\$119.13
#102525	\$563.10
#102885	\$1,278.49
#102367	\$10.51
#102827	\$45.27
#102715	\$52.68
#102599	\$89.66
#102829	\$62.35
#102914	\$4.65
#102807	\$14.75
#102792	\$44.66
#102881	\$90.34

#102482	\$76.04		
#102656	\$9.76		
#102856	\$9.25		
#102135	\$24.12		
#102764	\$181.68		
#102821	\$79.52		
#102937	\$84.52		
#102885	\$161.00		
#102648	\$1,645.00		
#102878	\$5,400.00		
#102858	\$278.00		
#102943	\$169.63		
#102943	\$399.29		
#102884	\$2,700.00		
#102803	\$79.52		
#102845	\$1,183.96		
#102636	\$2,159.41		
#102722	\$100.45		
#102762	\$352.94		
#102563	\$1,933.03		
		Total Olean Facility	<u>\$ 72,551.33</u>
		TOTAL CHARGE OFF	\$245,816.84

Approved by 7 members of the Finance Committee and 6 members of the Human Services Committee.

Adopted December 13, 2017 by voice vote.

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MR. HALE moved, seconded by Mr. Boberg, to waive Rule 12, pursuant to Rule 33.1, regarding Act No. 595-2017 through Act No. 620-2017. Carried.

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ACT NO. 595-2017 by Mrs. Stockman
who asks immediate consideration

APPOINTMENT TO CATTARAUGUS COUNTY BOARD OF HEALTH

Pursuant to Section 343 of the Public Health Law.

RESOLVED, that Richard E. Haberer, 2349 Lyndon Road, Franklinville, New York 14737, is hereby appointed to the Cattaraugus County Board of Health for a six-year term, the term of which expires on December 31, 2023.

Adopted December 13, 2017 by voice vote.

ACT NO. 596-2017 by Mrs. Stockman
who asks immediate consideration

**APPOINTMENT TO CORNELL COOPERATIVE EXTENSION
ASSOCIATION OF CATTARAUGUS COUNTY**

Pursuant to Article V, Section 3B, of the Constitution of the Cornell Cooperative Extension Association of Cattaraugus County, State of New York.

RESOLVED, that the following individual is hereby appointed to the Cornell Cooperative Extension Board to fill the unexpired term of Joseph T. Pillittere, who resigned, for a term to expire December 31, 2017:

Kelly Reed
Deputy County Administrator
303 Court Street
Little Valley, New York 14755.

Adopted December 13, 2017 by voice vote.

ACT NO. 597-2017 by Mrs. Stockman
who asks immediate consideration

RECREATING CATTARAUGUS COUNTY EQUINE ADVISORY COMMITTEE

Pursuant to Section 235 of the County Law.

WHEREAS, Act 464-2011 created the Cattaraugus County Equine Advisory Committee as a result of the Cattaraugus County Department of Economic Development, Planning and Tourism (EDP&T) completing an economic development strategy for all economic sectors in the Route 219 highway corridor and for communities in the perimeter zones of the Allegany State Park, which expires December 31, 2014, and

WHEREAS, the EDP&T has also completed the Allegany State Park Perimeter Study by authorizing three guidebooks which present findings and recommendations for promoting the (1) equine/equestrian economy, (2) trails, and (3) villages, as implementation tools for these special elements of the County's overall economic development strategy, and

WHEREAS, Act 615-2014 recreated the Equine Advisory Committee to continue to review and refine these recommendations, especially to recognize and promote the equine/equestrian community in Cattaraugus County and to advise the Cattaraugus County Legislature's Development and Agriculture Committee and EDP&T accordingly, and

WHEREAS, the Equine Advisory Committee should be recreated to continue the aforementioned purposes, now, therefore, be it

RESOLVED, that effective January 1, 2018, the Cattaraugus County Equine Advisory Committee is hereby recreated, and be it further

RESOLVED, that the purpose of the Committee shall be as stated above, and be it further

RESOLVED, that the Committee shall consist of eighteen (18) members to be appointed by the Chair of the County Legislature from the equine/equestrian community, the private sector, the New York State Horse Council, and Cattaraugus County government, and be it further

RESOLVED, that the committee shall terminate on December 31, 2020.

Adopted December 13, 2017 by voice vote.

ACT NO. 598-2017 by Mr. Giardini and Mr. Helmich
who ask immediate consideration

**DISSOLVING LOAN GIVEN TO THE PINES HEALTHCARE AND
REHABILITATION CENTER- MACHIAS CAMPUS**

Pursuant to Section 450 of the County Law.

WHEREAS, Act 321-2017 authorized an interfund loan from The Pines Healthcare and Rehabilitation Center-Olean Campus to The Pines Healthcare and Rehabilitation Center-Machias Campus in an amount of \$175,000.00 to fund roof repairs, sidewalk replacement and plumbing repairs at the Machias facility, and

WHEREAS, the receipt of two subsequent IGT payments have generated substantial cash flow in The Pines-Machias Nursing Home, and

WHEREAS, the loan from The Pines-Olean Nursing Home to The Pines-Machias Nursing Home is no longer necessary, now, therefore, be it

RESOLVED, that the loan from The Pines-Olean to The Pines-Machias be, and hereby is, dissolved, and be it further

RESOLVED, that the money provided by the loan be replaced with dollars taken from the Machias Fund Balance Account EI.909.0000, and be it further

RESOLVED, that the County Administrator is hereby directed to make the following budgetary changes:

Decrease Estimated Revenue Account:

EI.990.9795.0000.5051	Interfund Loan Proceeds	\$175,000.00.
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Adopted December 13, 2017 by voice vote.

ACT NO. 599-2017 by Mr. Snyder, Sr., Mrs. Stockman, Ms. Vickman and Mrs. Labuhn
who ask immediate consideration

**AUTHORIZING THE CHAIR TO EXECUTE LEASE AGREEMENT
WITH ENTERPRISE FLEET MANAGEMENT
FOR LEASING OF VEHICLES**

Pursuant to Section 450 of the County Law and
Section 103 (3) of the General Municipal Law.

WHEREAS, it has been determined that it is beneficial and cost effective to lease various types of vehicles, including pickup trucks, minivans, sedans and SUVs for use by various County departments, and

WHEREAS, pursuant to Section 103(3) of the General Municipal Law, the County is piggybacking on a contract between Orange County and Enterprise Fleet Management for the leasing of vehicles, and

WHEREAS, Enterprise Fleet Management, 248 Buell Road, Rochester, New York 14624-3122, can lease 31 vehicles to the County for various time periods in accordance with the current lease menu pricing, which is anticipated not to exceed \$202,352.13 for 2018, which includes maintenance on certain vehicles at the County's option, and

WHEREAS, the County reserves the right to order any amount of leased vehicles and additional services it deems in the best interest of the County, as long as funds are included in the budget to cover the cost of the same, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned lease, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a lease agreement, on behalf of Cattaraugus County, with Enterprise Fleet Management for the leasing of the above-described vehicles, for a one-year term commencing January 1, 2018 with four (4) one-year renewal options, according to the above-described terms.

Adopted December 13, 2017 by voice vote.

ACT NO. 600-2017 by Mr. Giardini and Mr. Helmich
who ask immediate consideration

**AUTHORIZING THE CHAIRMAN TO EXECUTE CONTRACT WITH
HUNT ENGINEERS, ARCHITECTS, LAND SURVEYORS & LANDSCAPE ARCHITECTS D.P.C.
FOR FRANKLINVILLE HIGHWAY BARN DAMAGE ASSESSMENT ENGINEERING SERVICES**

Pursuant to Sections 215 and 450 of the County Law, and
Act 290-2011, as amended, of the Cattaraugus County Legislature.

WHEREAS, due to a recent fire at the Franklinville Highway Barn, damage assessment services are necessary in order determine the extent of the damage, and

WHEREAS, Hunt Engineers, Architects, Land Surveyors & Landscape Architects D.P.C., Airport Corporate Park, 100 Hunt Center, Horseheads, New York 14845, can provide engineering services to include fire damage and code compliance assessment at the Franklinville Highway Barn, for an amount not to exceed \$15,500.00, to be paid as invoiced, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Hunt Engineers, Architects, Land Surveyors & Landscape Architects D.P.C., for the provision of the above-described services, for a term commencing December 4, 2017 and terminating January 31, 2018, according to the above-described terms.

Adopted December 13, 2017 by voice vote.

ACT NO. 601-2017 by Mr. Giardini and Mr. Helmich
who ask immediate consideration

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
GEORGE & SWEDE SALES & SERVICE, INC. FOR REPAIR OF LOADER**

Pursuant to Sections 215 and 450 of the County Law, and
Act 290-2011, as amended, of the Cattaraugus County Legislature.

WHEREAS, due to a recent fire at the Franklinville Highway Barn, emergency repairs are
needed on a 2015 HL760-9A Hyundai loader, which was damaged in the fire, and

WHEREAS, the Department of Public Works is desirous of repairing the aforementioned
loader, and

WHEREAS, George & Swede Sales & Service, Inc., 7155 Big Tree Road, Pavilion, New York
14525, can repair the damaged loader, for an amount of \$43,905.61, to be paid as invoiced, and

WHEREAS, the cost of repairing the aforementioned loader will be covered under the
County's NYMIR insurance, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed
to execute a contract, on behalf of Cattaraugus County, with George & Swede Sales & Service, Inc., for
the provision of the above-described repair services, for a term commencing November 13, 2017 and
terminating upon completion of the repairs, but not later than March 31, 2018, according to the above-
described terms.

Adopted December 13, 2017 by voice vote.

ACT NO. 602-2017 by Mr. Giardini and Mr. Helmich
who ask immediate consideration

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT
WITH LAMB & WEBSTER, INC. FOR
PURCHASE OF NEW HOLLAND LOADER AND
ADJUSTING VARIOUS APPROPRIATION ACCOUNTS
(Department of Public Works)**

Pursuant to Sections 363, 366 and 450 of the County Law.

WHEREAS, the Department of Public Works is in need of a loader to be used at the
Farwell Landfill, and

WHEREAS, Lamb & Webster, Inc., Route 98 North Java, New York 14113, can provide a
New Holland w50c loader for an amount of \$64,275.00, and

WHEREAS, the Department of Public Works is a member of the National Joint Powers
Alliance purchasing cooperative and is purchasing the aforementioned loader through such cooperative,
and

WHEREAS, various appropriation accounts must be adjusted in order to cover the cost
of the aforementioned purchase, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed
to execute a contract, on behalf of Cattaraugus County, with Lamb & Webster, Inc., for the provision of

the above-described loader, for a term commencing December 1, 2017 and terminating March 31, 2018, according to the above-described terms, and be it further

RESOLVED, that the County Administrator is hereby directed to make the following budgetary changes:

Increase Appropriation Account:

A.816.8160.0000.20513	Loader	\$64,275.00
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Decrease Appropriation Accounts:

A.816.8160.0000.20506	Tractor Truck	\$37,278.00
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A.816.8160.0000.20527	Recycle Boxes	\$26,997.00.
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Adopted December 13, 2017 by voice vote.

ACT NO. 603-2017 by Mr. Giardini and Mr. Helmich
who ask immediate consideration

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH WENDEL WD,
ARCHITECTURE, ENGINEERING, SURVEYING & LANDSCAPE ARCHITECTURE, P.C.
FOR ENGINEERING SERVICES FOR HANDICAP ACCESSIBILITY ACTION PLAN**

Pursuant to Sections 215 and 450 of the County Law and
the Americans with Disabilities Act.

WHEREAS, the County is desirous of assessing the Little Valley County Center and the Olean Office Facility for compliance with the Americans with Disabilities Act, and

WHEREAS, Wendel WD, Architecture, Engineering, Surveying & Landscape Architecture, P.C., Centerpointe Corporate Park, 375 Essjay Road, Suite 200, Williamsville, New York 14221, can provide the engineering services necessary to provide a Handicap Accessibility Action Plan for an amount of \$26,100.00, plus reimbursable expenses not to exceed \$700.00, to be paid on a percent-of-completion basis, as invoiced, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Wendel WD, Architecture, Engineering, Surveying & Landscape Architecture, P.C., for the provision of the above-described services, for a term commencing January 1, 2018 and terminating December 31, 2018, according to the above-described terms.

Adopted December 13, 2017 by voice vote.

ACT NO. 604-2017 by Mr. Giardini and Mr. Helmich
who ask immediate consideration

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
CATTARAUGUS COUNTY SOIL & WATER CONSERVATION DISTRICT FOR
CONEWANGO CREEK WATERSHED OPERATION & MAINTENANCE SERVICES**

Pursuant to Sections 299-m and 450 of the County Law.

WHEREAS, Act 62-2015 authorized a contract with the Cattaraugus County Soil & Water Conservation District, 8 Martha Street, P.O. Box 1765, Ellicottville, New York 14731, for the provision of watershed maintenance services for the various sites on the Conewango Creek Watershed owned by Cattaraugus County, the term of which expired December 31, 2015, and

WHEREAS, the watershed maintenance services were provided in 2016 and in 2017, and

WHEREAS, the Cattaraugus County Soil & Water Conservation District, 8 Martha Street, P.O. Box 1765, Ellicottville, New York 14731, has provided the aforementioned operation and maintenance services for the years 2016 and 2017 at an amount not to exceed \$5,000.00 per year, and

WHEREAS, sufficient funds are included to cover the cost of the aforementioned watershed operation and maintenance services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with the Cattaraugus County Soil & Water Conservation District, for the provision of the above-described watershed operation and maintenance services, for a term commencing January 1, 2016 and terminating December 31, 2017, according to the above-described terms.

Adopted December 13, 2017 by voice vote.

ACT NO. 605-2017 by Mr. Giardini and Mr. Helmich
who ask immediate consideration

**AUTHORIZING THE CHAIR TO EXECUTE AMENDED CONTRACT WITH
MDA CONSULTING ENGINEERS, PLLC, FOR ENGINEERING SERVICES FOR
DEPARTMENT OF NURSING HOMES SEWAGE DISPOSAL SYSTEM**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, Act 211-2012, as amended by Acts 401-2012 and 159-2015, authorized a contract with Mark D. Alianello, P.E., P.O. Box 604, One Washington Street, Ellicottville, New York 14731, for the provision of engineering services for the sewage disposal system at The Pines Healthcare and Rehabilitation Center – Machias Campus, and wastewater sampling for The Pines Healthcare and Rehabilitation Center – Olean Campus, the term of which expires December 31, 2017, and

WHEREAS, the Departments of Public Works and Nursing Homes are desirous of continuing the aforementioned services until The Pines-Machias Campus has been connected to the Lime Lake Sewer Project, and

WHEREAS, MDA Consulting Engineers, PLLC, P.O. Box 604, Three Bristol Lane, Ellicottville, New York 14731, shall continue providing the aforementioned engineering services for an amount not to exceed \$40,950.00, to be paid as invoiced, and

WHEREAS, sufficient funds are included in the budget to cover the costs of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute an amended contract, on behalf of Cattaraugus County, with MDA Consulting Engineers, PLLC, for the provision of the above-described services, for a term commencing January 1, 2018 and terminating June 30, 2019, according to the above-described terms.

Adopted December 13, 2017 by voice vote.

ACT NO. 606-2017 by Mr. Boberg, Mr. Breton, Mr. Hale, Mr. Helmich, Mr. Higgins, Mr. Klancer, Mr. Neal, Mr. Snyder, Jr., Mr. Snyder, Sr., Mrs. Stockman, Mr. VanRensselaer, Ms. Vickman, Mr. Giardini, Ms. Hastings, Mr. Koch, Mrs. Labuhn and Mr. Padlo who ask immediate consideration

INCREASING COMPENSATION FOR DEPUTY COMMISSIONER OF PUBLIC WORKS

Pursuant to Sections 204 and 205 of the County Law.

WHEREAS, the Commissioner of Public Works tendered his resignation effective at the close of business on Friday, November 10, 2017, and

WHEREAS, the Deputy Commissioner, Kathleen Ellis, was charged with assuming the duties and responsibilities of the position effective at 5:01 p.m. on Friday, November 10, 2017, until such time as the Legislature appoints a permanent replacement for the Commissioner, in order to ensure the efficient operation and conduct of the department, and

WHEREAS, effective January 1, 2018, Kathleen Ellis, Deputy Commissioner of Public Works, will receive compensation equal to that of the Commissioner's position, now, therefore, be it

RESOLVED, that effective January 1, 2018, Kathleen Ellis, Deputy Commissioner of Public Works, will be compensated at a bi-weekly salary of \$3,339.15, until such time as a permanent Commissioner is named, and be it further

RESOLVED, that upon the appointment of a permanent Commissioner of Public Works, the Deputy Commissioner will be compensated at a salary appropriate for the position of Deputy Commissioner.

Adopted December 13, 2017 by voice vote.

ACT NO. 607-2017 by Ms. Vickman who asks immediate consideration

UPDATING DRUG AND ALCOHOL TESTING POLICY

Pursuant to Section 153 of the County Law.

WHEREAS, Act 265-1995 established the Cattaraugus County Drug and Alcohol Testing Policy as required by federal regulation, 49 CFR Part 40, for employees in positions requiring a commercial driver's license (CDL) and defined as safety sensitive, and

WHEREAS, the US Department of Transportation has issued updated requirements which will become effective January 1, 2018, and

WHEREAS, Cattaraugus County must, therefore, update its Drug and Alcohol Testing Policy in order to comply with these requirements, now, therefore, be it

RESOLVED, that the Cattaraugus County Legislature hereby adopts the Drug and Alcohol Testing Policy as set forth below to be effective January 1, 2018:

DRUG AND ALCOHOL TESTING POLICY

1. PURPOSE

The purpose of this policy is to establish the Cattaraugus County policy regarding federal law and rules governing drug and alcohol testing for employees in safety-sensitive jobs.

As an employer, Cattaraugus County maintains a strong commitment to provide a safe, efficient work environment for its employees and the public they serve. This policy is based upon the New York State's practice and policy prohibiting the use of alcohol and drugs on the job or prior to reporting to work. The policy is consistent with the Federal Drug Free Workplace Act of 1989, the Cattaraugus County Drug Free Workplace Policy of 1989, and the Omnibus Transportation Employee Testing Act (OTETA). It is the intent of this policy to assure compliance with Federal and State law and regulations regarding drug and alcohol testing of employees.

As a result of enactment of OTETA, the Federal Highway Administration (FHWA) instituted rules that mandate alcohol and drug testing for employees in positions requiring a Commercial Driver's License (CDL) and defined as safety sensitive. These rules, which became effective January 1, 1995, require pre-employment, reasonable suspicion, post-accident, random, follow-up, and return-to-duty drug and alcohol testing.

2. PROGRAM REQUIREMENT

2.1 Employees Subject to Testing. FHWA rules provide that safety-sensitive employees who operate vehicles requiring a CDL must be subject to drug and alcohol testing. A CDL is required of any person who operates a motor vehicle defined as a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the motor vehicle:

- a) has a gross combination weight rating of 26,001 or more pounds inclusive of a towed unit with a gross vehicle weight rating or more than 10,000 pounds;
- b) has a gross vehicle weight rating of 26,001 or more pounds;
- c) is designed to transport 16 or more passengers, including the driver; or
- d) is of any size and is used in the transportation of materials found to be hazardous for the purpose of the Hazardous Materials Transportation Act.

Examples of positions deemed to require a CDL include bus drivers, drivers of trucks over 26,000 GVWR, and snowplow drivers.

Each department shall identify a complete listing of safety-sensitive job functions and corresponding position titles located in the respective organizations. That listing shall be attached to this policy and shall be updated as necessary.

2.2 Participation as a Condition of Employment. All employees in, or applicants for, positions defined as safety sensitive in Section 2.1 must participate in the drug and alcohol testing program prescribed by FHWA rules as a condition of employment. Failure to participate and comply with program requirements may result in disciplinary action up to and including termination of employment.

2.3 Prohibited Behavior. It is the policy of Cattaraugus County that:

2.3.1 No employee shall use, sell, distribute, dispense, possess, or manufacture any alcoholic beverages or illegal drugs or any other intoxicating substance on a job site or County property while on duty or while in a County vehicle, a vehicle leased for County business, or a privately-owned vehicle being used for County business during the employee's work hours.

2.3.2 No employee shall report to work unfit for duty at the beginning of a shift or upon returning from any break, lunch, or rest period as a result of consuming alcohol, illegal drugs, or other intoxicant. Further, no employee notified of being in a safety-sensitive position as defined by the Omnibus Transportation Act of 1991 and FHWA rules shall report to work in a condition that violates that Act and the corresponding rules.

2.3.3 Effective January 1, 1995, an employee in a safety-sensitive position is further prohibited from the use of alcohol four (4) hours prior to performing safety-sensitive functions. No supervisor having knowledge that an employee in such a position has used alcohol within four (4) hours shall permit that employee to perform safety-sensitive functions.

2.3.4 In some cases, the use of prescription or over-the-counter drugs may cause impairment, which prohibits the employee from performing safety-sensitive functions. It is the responsibility of the employee on prescription or over-the-counter medication which may impair performance to consult with his/ her physician or pharmacist regarding its effects and inform his/her supervisor if he/she may be impaired. An employee may be required to have his/her physician certify that medication does/does not adversely affect the employee's fitness of duty.

2.3.5 Federal rules governing safety-sensitive positions determine the provisions of drug and alcohol testing related to accidents. Further, for employees with CDLs in non-safety-sensitive positions, any work-related accident or injury involving County vehicles, equipment, or property where it can be demonstrated that the use of alcohol, drugs, or other intoxicants was a contributing factor may result in disciplinary action up to, and including, termination of employment.

2.3.6 Violation of these rules may result in disciplinary action up to, and including, termination of employment.

2.4 Circumstances for Testing. FHWA rules require that drug and alcohol tests are given to safety-sensitive employees in specific circumstances: pre-employment, reasonable suspicion, post-accident, random, return-to-duty, and follow-up.

In order for employees to recognize the circumstances which may initiate these tests, the following definitions are provided:

2.4.1 Pre-employment Testing. The FHWA rules require that all applicants for employment in positions requiring a CDL or individuals being transferred into such positions must be given pre-employment drug and alcohol tests. Applicants may not be hired or assigned to a safety-sensitive function unless they complete and pass the tests. Prior to conducting the tests, departments must inform that applicant or employee of the testing requirements. Vacancy announcements and job postings must stipulate that passing drug and alcohol tests are a condition of employment. Further, applicants may be required to sign a document acknowledging that they know they are subject to testing.

2.4.2 Reasonable Suspicion Testing. The FHWA rules require that an employee in a safety-sensitive position must be directed to undergo alcohol or drug testing when the supervisor has reasonable suspicion to believe that the employee has used a prohibited drug or has misused alcohol in violation of OTETA and FHWA regulations. The request to undergo a reasonable suspicion test must be based on specific, contemporaneous, articulable, reliable observations concerning appearance, behavior, speech, or body odor of the employee.

2.4.3 Post-Accident Testing. The FHWA rules provide that as soon as practicable following an accident, tests for alcohol and controlled substances shall be administered to employees performing safety-sensitive functions, if the accident involves the loss of human life or the driver receives a citation under state or local law for a moving traffic violation arising from the accident. Drug testing must be performed within thirty-two (32) hours following the accident. Alcohol tests must be performed within eight (8) hours. If an alcohol test is not administered within two (2) hours following the accident, then the department must still attempt to administer the test and must also prepare and maintain a record stating the reason(s) the test was not promptly administered.

If an alcohol test is still not administered within eight (8) hours following the accident, then the department shall cease attempts to administer an alcohol test and shall maintain the same record.

A safety-sensitive employee shall not use alcohol for eight (8) hours following an accident or until the employee undergoes a post-accident alcohol test, whichever occurs first.

The requirement to test for alcohol and drugs following an accident shall in no way delay necessary medical attention for injured people or prohibit a safety-sensitive employee from leaving the scene of an accident to obtain assistance in responding to the accident or to obtain necessary emergency medical care. However, an employee who is subject to post-

accident testing shall remain readily available for such testing or may be deemed to have refused to submit to testing.

2.4.4 Random Testing. The FHWA rules require that safety-sensitive employees be subject to random drug and alcohol testing. The selection of employees for random alcohol and drug testing shall be made by a scientifically valid random-number selection method. The selection process shall assure that each employee shall have an equal chance of being tested each time selections are made. Selection shall be determined by the third-party organization employed to administer the alcohol and drug testing program.

The minimum annual percentage for random alcohol testing shall be twenty-five percent (25%) of the average number of subject positions.

The minimum annual percentage for random drug testing shall be fifty percent (50%) of the average number of subject positions.

The test dates shall be spread reasonably throughout the year with no established pattern. Testing will be unannounced as well as random.

Once the employee has been notified that he/she has been selected for random testing, the employee shall report immediately to the collection site. Employees shall be individually and discretely notified to report to the collection site, and they shall be assured that they have been selected for a routine test. Schedules shall be adjusted so that additional personnel may be available to substitute for employees being tested.

2.4.5 Return-to-Duty Testing. Before any employee is allowed to return to duty to perform a safety-sensitive function following a verified drug test result, an alcohol result of 0.04 or greater or a refusal to submit to a test, that employee must undergo a return-to-duty test. The return-to-duty alcohol test result must indicate an alcohol concentration of less than 0.02. The return-to-duty drug test result must indicate a verified negative result for controlled substance use.

Before a return-to-duty test is performed, the employee must be evaluated by a substance abuse professional who shall determine what assistance, if any, the employee may need and shall determine whether the employee has followed recommendations by a substance abuse professional (SAP) including participation in any rehabilitation program.

2.4.6 Follow-up Testing. Once allowed to return to duty, an employee shall be subject to unannounced follow-up testing for at least twelve (12) but not more than sixty (60) months. The frequency and duration of the follow-up testing will be recommended by a substance abuse professional (SAP) as long as a minimum of six (6) tests are performed during the first twelve (12) months after the employee has returned to duty. Employees subject to follow-up testing must also remain in the standard random pool.

2.5 Behavior that Constitutes a Refusal to Submit to a Test. The following actions or behaviors shall constitute a refusal to submit to a required test:

- a) refusal to take the test;
- b) inability to provide sufficient quantities of breath or urine to be tested without a valid medical explanation;
- c) tampering with, or attempting to adulterate, the specimen or collection procedure;
- d) failure to report to the collection site in the time allotted; or
- e) failure to remain readily available for post-accident testing for eight (8) hours or until the employee undergoes testing, whichever occurs first.

2.6 Testing Procedures.

2.6.1 Drug Testing. Drug testing is conducted by analyzing the employee's urine specimen. Specimens are collected in an off-site facility which must meet the "Procedures for Transportation Drug and Alcohol Testing Program" (49 CFR, Part 40) requirements to assure privacy and the integrity of specimen collection. The employee provides a urine specimen, which is sealed and labeled by an authorized agent of the testing organization. A chain of custody document is completed and the specimen is shipped to a certified laboratory. The specimen

collection procedures and chain of custody ensure that the specimen's security, proper identification, and integrity are not compromised.

The OTETA requires that drug testing procedures for safety-sensitive employees include split specimen techniques. Each urine specimen is subdivided into two containers labeled as primary and split specimens. Both specimens are forwarded to a laboratory certified by the U.S. Department of Health and Human Services (DHHS). Only the primary specimen is used in the urinalysis. The split specimen remains sealed and stored unless, and until, it is required for confirmation of a positive test.

An initial screening test is performed. If the test is positive for one or more drugs, then a confirmation test is performed for each identified drug using a gas chromatography/mass spectrometry (GC/MS) analysis. GC/MS confirmation ensures that over-the-counter medications are not reported as positive results.

If the analysis of the primary specimen confirms the presence of controlled substances, then the employee has seventy-two (72) hours to request that the split specimen be sent to another DHHS certified laboratory for analysis. The split specimen procedures may provide the employee with an opportunity for a second opinion.

All drug tests are reviewed and interpreted by a physician, Medical Review Officer (MRO), before they are reported. If the laboratory reports a positive result to the MRO, then the MRO contacts the employee and conducts an interview to determine if there is an alternative medical explanation for the presence of a controlled substance in the specimen.

If the employee provides appropriate documentation and the MRO determines that there is a legitimate medical use of the prohibited drug, then the test result is reported as negative.

Urine specimens are analyzed for the following drugs:

- Marijuana (THC metabolite)
- Cocaine
- Amphetamines (amphetamine, methamphetamine, MDMA, MDA)
- Opioids (codeine, heroin, morphine, oxycodone, oxymorphone, hydrocodone, hydromorphone)
- Phencyclidine (PCP).

2.6.2 Alcohol Testing. FHWA rules provide that alcohol testing is conducted using evidential breath testing (EBT) devices approved by the National Highway Traffic Safety Administration (NHTSA). The breath test must be performed by a breath alcohol technician (BAT) trained in the operation of the EBT and in the alcohol testing procedures prescribed by the rules.

Two (2) breath tests are required to determine if a person has a prohibited alcohol concentration. Any result from the screening test is considered negative if the alcohol concentration is less than 0.02. If the alcohol concentration is 0.02 or greater, then a confirmation test must be conducted. The employee and the BAT complete the alcohol testing form to ensure that results are properly recorded. The confirmation test must be conducted using an EBT that prints the results, date, time, in sequential test numbers, and the name and serial number of the EBT to ensure the reliability of the results.

The EBT shall be conducted by BAT's employed by a drug and alcohol testing organization under contract with Cattaraugus County. Agents of Cattaraugus County or any of its department shall not perform the breath alcohol test.

Law enforcement officers will not conduct the tests as part of roadside inspections. Under certain circumstances, post-accident tests conducted by law enforcement personnel will be acceptable.

2.6.3 Confidentiality of Test Results. Employee alcohol and drug testing results and records are maintained under strict confidentiality by Cattaraugus County, the drug testing laboratory, the laboratory, the alcohol testing facility, and the medical review officer. The results cannot be released to any other party except a substance abuse professional without the written consent of the employee.

Exceptions to these confidentiality provisions are limited to a decision-maker in arbitration, litigation, or administrative proceedings arising from a positive drug test or other violation of these rules.

Statistical records and reports are maintained by Cattaraugus County and the alcohol and drug testing provider. This information is aggregate data and is used only to monitor compliance with the FHWA rules.

2.7 Consequences of Misuse.

2.7.1 Consequences of Alcohol Misuse. Employees who engage in prohibited alcohol conduct must be immediately removed from safety-sensitive functions. The following circumstances constitute prohibited behaviors:

- a) Employee has an alcohol concentration of 0.02 or greater, but less than 0.04, as determined by EBT results, when tested just before, during, or just after performing safety-sensitive functions;
- b) Employee has used alcohol within four (4) hours prior to performing safety-sensitive functions;
- c) Employee has used alcohol while performing safety-sensitive functions;
- d) Employee has used alcohol during the eight (8) hours following an accident or until the employee has undergone a post-accident alcohol test;
- e) Employee refused to submit to a required alcohol test (as determined in Section 2.6); or
- f) Employee has an alcohol concentration of 0.04 or greater, as determined by EBT results, when tested just before, during, or just after performing safety-sensitive functions.

Employee found to have violated any provision of Section 2.7.1, a-f, shall be allowed to perform safety-sensitive functions until the employee has been evaluated by a substance abuse professional. Before an employee returns to duty performing a safety-sensitive function, the employee must undergo a return-to-duty alcohol test, with a result indicating alcohol concentration of less than 0.02.

No employee who has engaged in any prohibited alcohol conduct as defined in Section 2.7.1, b-f, shall be allowed to perform safety-sensitive functions until the employee has been evaluated by a substance abuse professional. Before an employee returns to duty performing a safety-sensitive function, the employee must undergo a return-to-duty alcohol test, with a result indicating alcohol concentration of less than 0.02.

2.7.2 Consequences of Use of Drugs. An employee who has verified positive drug test result must be immediately removed from safety-sensitive functions. The employee who has a verified positive drug test result shall not be allowed to perform safety-sensitive functions until the employee has been evaluated by a substance abuse professional. Before an employee returns to duty performing a safety-sensitive function, the employee must undergo a return-to-duty substance test with a verified negative result.

An employee who has an initial verified positive drug test result will be subject to disciplinary action up to, and including, termination of employment.

Failure of an employee to follow counseling and/or rehabilitation program as determined by the substance abuse professional will be subject to the disciplinary provisions of this policy.

Any subsequent verified positive drug test will result in disciplinary action up to, and including, termination of employment.

2.7.3 Refusal to Submit to a Required Alcohol or Drug Test (as defined in Section 2.5). Refusal or failure to submit to a required alcohol or drug test constitutes a failed test resulting in immediate removal from safety-sensitive duty and appropriate disciplinary action, as prescribed in Sections 2.7.1 and 2.7.2. The employee may not return to safety-sensitive duty until he/she has undergone return-to-duty testing with verified negative results. The employee shall be subject to the provisions for follow-up testing as defined in Section 2.4.6.

2.8 Training for Supervisors. Cattaraugus County shall ensure that all supervisors and other persons designated to determine whether reasonable suspicion exists to require an employee to undergo testing must receive a minimum of sixty (60) minutes of training on alcohol misuse and a minimum of sixty (60) minutes of training on controlled substance use. The training shall include the physical, behavioral, speech, and performance indicators of probable alcohol misuse and use of controlled substances.

The training shall include an overview of the program requirements, disciplinary procedures, confrontation and documentation procedures, and rehabilitation and treatment options which are available through videos and written material provided by the firm currently under contract with Cattaraugus County handling the entire Drug and Alcohol Testing Program.

2.9 Training for Safety-Sensitive Employees. Cattaraugus County shall ensure that all employees performing job functions deemed safety-sensitive shall be trained for a minimum of sixty (60) minutes on the effects and consequences of prohibited drug use on personal health, safety, and the work environment, as well as the manifestations and behavioral signs that may indicate prohibited use, as per the training materials (video and written) provided by the testing program firm.

2.10 Supervisory Responsibilities. It is the policy of Cattaraugus County that:

2.10.1 Supervisors are responsible for determining through the direct observation whether an employee is capable of performing his/her assigned duties. Determinations shall be based on specific, contemporaneous, articulable, reliable observations concerning the appearance, behavior, speech, or body odor of the employee.

2.10.2 Employees who are suspected of being unfit for duty as a result of alcohol or drug use shall be required to undergo reasonable suspicion drug and/or alcohol testing in accordance with FHWA rule and this policy. Supervisors should immediately bring their observations to the attention of their managers in order that arrangements for testing can be implemented as soon as practicable.

2.10.3 Incidents and behavior described in Section 2.10.1 should be witnessed and documented immediately. The supervisor's manager should be consulted and advised of the incident. An employee who is impaired should not be allowed to drive home from the work place. The supervisor should arrange to send the unfit employee home with a member of the employee's family or friend of the employee or in a taxi at the employee's expense. If all other alternatives are exhausted, a supervisor may allow an employee who is unfit for duty to then be driven home in a County vehicle.

2.10.4 The fact that an unfit employee engaged in prohibited behavior, as defined in Sections 2.3 and 2.7, was not allowed to remain at work or is removed from safety-sensitive duties is not considered a disciplinary suspension. After the employee is removed from safety-sensitive duties or removed from the work place, supervisors and managers should discuss the specifics of the situation with their department human resources/employee relations staff to review appropriate disciplinary action. Each situation will be evaluated on a case-by-case basis.

2.10.5 When an employee displays dangerous, aggressive, or abusive behavior which constitutes a danger to that employee or others and the employee resists voluntarily leaving the work place, clearance to suspend under the disciplinary procedures as outlined in the Cattaraugus County Personal Threat Policy (Act No. 161-95) should be sought through appropriate channels. In cases where the employee does not comply with disciplinary suspension or due to the time of day, disciplinary suspension approval could not be obtained and the employee continues to display aggressive and/or abusive behavior which constitutes a danger in the work place, the supervisor may have to contact local law enforcement authorities to remove the employee from the work place.

Law enforcement intervention should only be taken if it is believed an immediate danger to persons or property exists and the other measures described above were unsuccessful in controlling the situation.

- 2.11 Management Responsibilities. It is the policy of Cattaraugus County that:
- 2.11.1 A drug and alcohol free work place shall be maintained through the efforts and personal example of management.
- 2.11.2 Subordinate managers and supervisors who fail to perform their duties and responsibilities as outlined in this policy will be subject to disciplinary action up to, and including, termination of employment.
- 2.11.3 Managers and supervisors are encouraged to discuss with employees any behavior or job performance factors that may indicate the use of drugs, alcohol, or other violations or this policy and to suggest, when appropriate, that employees seek assistance through the program benefit(s) offered under their own specific choice of the health insurance plans.
- 2.11.4 Effective January 1, 1995, managers shall direct employees in designated safety-sensitive positions to comply with the provisions for pre-employment, reasonable suspicion, random, post-accident, return-to-duty, and follow-up testing in accordance with the FHWA rules.
- 2.11.5 Supervisors who make reasonable suspicion determinations must receive training on the physical, behavioral, and performance indicators of probable drug use and alcohol misuse. Supervisors shall be instructed on the principle of the "reasonable prudent individual" in reasonable suspicion decisions.

Adopted December 13, 2017 by voice vote.

ACT NO. 608-2017 by Labor Relations Committee:

Ms. Vickman, Mr. Breton, Mr. Higgins,
Mr. Neal and Mr. Giardini
who ask immediate consideration

**AUTHORIZING THE CHAIR TO EXECUTE MEMORANDUM OF UNDERSTANDING
WITH CIVIL SERVICE EMPLOYEES ASSOCIATION, AFSCME LOCAL 1000
FOR CSEA PEER TRAINER PROGRAM**

Pursuant to Section 450 of the County Law.

WHEREAS, the Civil Service Employees Association (CSEA), AFSCME Local 1000, has requested the County to enter into a Memorandum of Understanding (MOU) for the purposes of clarifying the requirements for participation in the CSEA's Peer Trainer Program, and

WHEREAS, the federally funded CSEA Peer Trainer Program is a labor/management cooperative effort utilized to create a compliant, worksite specific, occupational safety and health training program for applicable safety topics, and

WHEREAS, the County, through the Department of Human Resources, is desirous of entering into the aforementioned MOU with the CSEA, at no cost to the County, and

WHEREAS, the CSEA Peer Trainer Program is federally funded through the United States National Institute of Environmental Health Sciences, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute an MOU, on behalf of Cattaraugus County, with the Civil Service Employees Association (CSEA), AFSCME Local 1000, for the provision of the above-described Peer Trainer Program, for a term commencing December 14, 2017 and continuing in full force and effect until terminated by either party hereto, according to the above-described terms, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such MOU shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted December 13, 2017 by voice vote.

ACT NO. 609-2017 by Labor Relations Committee:

Ms. Vickman, Mr. Breton, Mr. Higgins,
Mr. Neal and Mr. Giardini
who ask immediate consideration

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
EMPLOYEE SERVICES, INC., FOR EMPLOYEE ASSISTANCE PROGRAM**

Pursuant to Section 205 of the County Law.

WHEREAS, Act 518-2016 authorized a contract with Employee Services, Inc., 55 Chamberlain Street, Wellsville, New York 14895, for the provision of an Employee Assistance Program, the term of which expires December 31, 2017, and

WHEREAS, Employee Services, Inc., has advised the County that a new rate of \$28.00 per non-public safety employee and \$39.62 per public safety employee will be charged effective January 1, 2018, for a total not to exceed \$31,437.70, based on the number of covered employees, to be paid as invoiced, and

WHEREAS, in the event substance abuse evaluations are required by the NYSDOT, a fee of \$850.00 per evaluation will be charged, and

WHEREAS, the total number of covered employees may increase or decrease up to, and including, five percent (5%) without effecting the total value of the agreement, and

WHEREAS, if the number of covered employees increases or decreases by more than five percent, then the total agreement value may be revised quarterly to reflect the changes in employees covered, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Employee Services, Inc., for the provision of the above-described services, for a term commencing January 1, 2018 and terminating December 31, 2018, according to the above-described terms.

Adopted December 13, 2017 by voice vote.

ACT NO. 610-2017 by Mr. Breton, Mr. Hale, Mr. Neal, Mrs. Stockman,
Ms. Vickman, Mr. Giardini and Mr. Koch
who ask immediate consideration

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
PETRUZZI INSURANCE AGENCY, LLC FOR BROKER OF RECORD SERVICES
FOR COUNTY INSURANCE PROGRAM**

Pursuant to Sections 52 and 78 of the General Municipal Law and
Sections 215 and 450 of the County Law.

WHEREAS, Act 521-2016 authorized a contract with Aon Risk Services Central, Inc., for the provision of brokerage services for the County's Commercial Property, Boiler & Machinery, Commercial Crime, Excess Workers' Compensation & Employer's Liability, Excess Public Entity Liability 1st Layer, Excess Public Entity Liability 2nd Layer, Cyber Security Liability Policy, Nursing Home Policy Renewal, and Marina Coverages, as well as Risk Management Consulting services, the term of which expires December 31, 2017, and

WHEREAS, the County Department of Human Resources is in need of brokerage services and has solicited proposals for such services, and

WHEREAS, Petruzzi Insurance Agency, LLC, 825 East State Street, Olean, New York 14760, can provide brokerage services for the County's Commercial Property, Boiler & Machinery, Commercial Crime, Excess Workers' Compensation & Employer's Liability, Excess Public Entity Liability 1st Layer, Excess Public Entity Liability 2nd Layer, Cyber Security Liability Policy, Nursing Home Policy Renewal, and Marina Coverages, as well as Risk Management Consulting services, for an annual amount of \$70,000.00, to be paid as invoiced, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Petruzzi Insurance Agency, LLC, for the provision of the above-described brokerage services, for a term commencing January 1, 2018 and terminating December 31, 2018, according to the above-described terms.

Adopted December 13, 2017 by voice vote.

ACT NO. 611-2017 by Strategic Planning Committee:
Mr. Helmich, Mr. Koch, Mr. Boberg, Mr. Higgins,
Mr. Klancer, Ms. Hastings and Mr. Padlo
and Mr. Snyder, Jr., Mr. Snyder, Sr., Mrs. Stockman,
Mr. Giardini and Mrs. Labuhn
who ask immediate consideration

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
NOVATIME FOR REPLACEMENT OF TIME CLOCK TERMINALS AND
ADJUSTING VARIOUS APPROPRIATION AND REVENUE ACCOUNTS
(Department of Human Resources)**

Pursuant to Sections 363, 366 and 450 of the County Law.

WHEREAS, the time clock terminals used for the automated time and attendance system in place in County facilities are outdated, in disrepair and in need of replacement, and

WHEREAS, Novatime can provide new updated fingerprint time clock terminals to replace the current time clock terminals for an amount of \$170,000.00, and

WHEREAS, Novatime is a sole source provider for these time clocks and the County is, therefore, exempt from the competitive bidding process for this purchase, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned automated time and attendance system, and

WHEREAS, various appropriation and revenue accounts must be adjusted in order to cover the cost of the aforementioned time clock terminals, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Novatime for the provision of the above-described updated fingerprint time clock terminals, for a term commencing January 1, 2018 to continue in full force and effect at the same rate until terminated by either party hereto, according to the above-described terms, and be it further

RESOLVED, that the County Administrator is hereby directed to make the following budgetary changes:

Increase Appropriation Accounts:

H.143.1997.0000.21038.41603	Time & Attendance System, Contracted Services	\$167,000.00
A.990.9950.0000.90504	Transfer to Capital Projects Fund	\$167,000.00

Increase Estimated Revenue Account:

H.990.9950.0000.5031	Interfund Transfer	\$167,000.00
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Decrease Appropriation Account:

A.175.1752.0000.40410.01	Health Claims Medical Claims	\$167,000.00.
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Adopted December 13, 2017 by voice vote.

ACT NO. 612-2017 by Human Services Committee:

Ms. Vickman, Ms. Hastings, Mr. Breton, Mr. Hale,
Mr. Helmich, Mr. Neal and Mrs. Labuhn
who ask immediate consideration

**AUTHORIZING THE CHAIR TO EXECUTE AMENDED CONTRACT WITH
CATTARAUGUS COMMUNITY ACTION, INC. FOR DEPARTMENT OF
SOCIAL SERVICES CHILD ABUSE PREVENTION SERVICES**

Pursuant to 18 NYCRR Parts 405, 407 and 423, Article 6, Title 1 of the
Social Services Law and Section 450 of the County Law.

WHEREAS, Act 378-2017, as amended by Act 411-2017, authorized a contract with Cattaraugus Community Action, Inc., 25 Jefferson Street, Salamanca, New York 14779, for the provision of child abuse prevention services for the Department of Social Services, the term of which expires October 30, 2018, and

WHEREAS, the Department of Social Services is desirous of amending the aforementioned contract to increase the contracted amount from \$172,568.75 to \$228,873.75, and

WHEREAS, Cattaraugus Community Action, Inc., can provide additional child abuse prevention services for a total amount not to exceed \$228,873.75, to be paid in monthly installments as invoiced, and

WHEREAS, this program is 100% federally funded (CFDA #93.558), and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute an amended contract, on behalf of Cattaraugus County, with Cattaraugus Community Action, Inc., for the provision of the aforementioned child abuse prevention services, for a term commencing November 1, 2017 and terminating December 31, 2018, according to the above-described terms.

Adopted December 13, 2017 by voice vote.

ACT NO. 613-2017 by Ms. Vickman and Ms. Hastings
who ask immediate consideration

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
MEDATRITION, LLC FOR PROFESSIONAL DIETICIAN SERVICES FOR
DEPARTMENT OF AGING**

Pursuant to Section 95-a of the General Municipal Law and
Section 450 of the County Law.

WHEREAS, Act 195-2017 authorized a contract with Medatrition, LLC, 1656 Haskell Road, Olean, New York 14760, for professional dietician services for clients participating in any of the Aging nutrition programs, the term of which expires December 31, 2017, and

WHEREAS, the Department of Aging is desirous of renewing the aforementioned contract, and

WHEREAS, Medatrition, LLC, has agreed to continue providing professional dietician services at a rate of \$55.00 per hour for an amount not to exceed \$22,880.00 to be paid on a monthly basis, as invoiced, and

WHEREAS, this program is 57% federal (CFDA #93.045), 37% state and 6% county funded, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned services, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Medatrition, LLC, for the provision of the above-described professional dietician services, for a term commencing January 1, 2018 and terminating December 31, 2018, according to the above-described terms, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted December 13, 2017 by voice vote.

ACT NO. 614-2017 by Mr. Klancer and Mr. Neal
who ask immediate consideration

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT EXTENSION
WITH COMMUNICATION SERVICES OF WNY & PA, INC. D/B/A
EAGLE RADIO TECHNOLOGIES FOR RADIO SYSTEM MICROWAVE BACKHAUL**

Pursuant to Sections 408 and 450 of the County Law.

WHEREAS, Act 694-2015 authorized a contract with Communication Services of WNY & PA, Inc., d/b/a Eagle Radio Technologies, 1367 East Second Street, Jamestown, New York 14701, for the provision of additional microwave radios, antennas, waveguides, and pressurization equipment for the microwave backhaul, the term of which expired December 31, 2016, and

WHEREAS, it is necessary to extend the term of the aforementioned contract to December 31, 2018, at no additional cost to the County, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract extension, on behalf of Cattaraugus County, with Communication Services of WNY & PA, Inc., d/b/a Eagle Radio Technologies, for the provision of the above-described services, to extend the term of the original contract which commenced December 9, 2015 to terminate December 31, 2018, according to the above-described terms.

Adopted December 13, 2017 by voice vote.

ACT NO. 615-2017 by Mrs. Stockman
who asks immediate consideration

**LEVY UPON REAL PROPERTY IN SEVERAL TOWNS FOR
HIGHWAY, HEALTH, GENERAL HOSPITAL AND
SPECIAL DISTRICT FUNDS**

Pursuant to Section 900 of the Real Property Tax Law.

WHEREAS, there has been presented to the County Legislature a duly certified copy of the annual budget of each of the several towns of the County of Cattaraugus for the fiscal year beginning January 1, 2018, now, therefore, be it

RESOLVED, that there shall be, and hereby is, assessed and levied upon and collected from the taxable real property situate in the following towns outside of any incorporated village wholly or partially located therein, the amount indicated for Highway Fund Item 1, and for part town purposes, as specified in the budgets of the respective towns as shown on the items of the general tax levy set forth below, and be it further

RESOLVED, that the amounts to be raised for all other purposes as specified in those annual budgets present shall be, and hereby are, assessed and levied upon and collected from all the taxable property in the towns as shown on the items of the general tax levy set forth below, except as otherwise provided by law, and be it further

RESOLVED, that there shall be, and hereby is, assessed and levied upon and collected from the real property, liable therefore within the respective fire, fire protection, fire alarm and improvement district in the following towns as specified in the respective annual budgets and as shown on the items of the general tax levy set forth below:

TOWN OF ALLEGANY - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$598,252.00	
GENERAL-OUTSIDE VILLAGE	11,051.00	
HIGHWAY-TOWN-WIDE	822,555.00	
HIGHWAY-OUTSIDE VILLAGE	82,544.00	
TOTAL OF TOWN ITEMS		\$1,514,402.00
Town Omitted Tax		0.00
Delinquent Special Districts & Special Assessments		
DS200- DELINQUENT SEWER		1,345.14
DW201- DELINQUENT WATER		2,464.14
SD203- SEWER DISTRICT		0.00
WD201- WATER DISTRICT		7,040.41
WD203- WATER DISTRICT 3		297.36
WD205- FIRST STREET WATER DISTRICT		2,684.38
Special District Omitted Tax		0.00
Special Districts		
FD201- FIRE DISTRICT 1		591,300.00
LT201- LIGHT DISTRICT 1		3,500.00
TOTAL PAYMENT TO SUPERVISOR		\$2,123,033.43

TOWN OF ASHFORD - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	0.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	\$423,610.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$423,610.00
Town Omitted Tax		0.00
Delinquent Special Districts & Special Assessments		
DW220- DELINQUENT WV WATER		16,981.28
OT221- OMITTED TAX		0.00
Special District Omitted Tax		0.00
Special Districts		
FD221- WEST VALLEY FIRE		167,092.54
LD221- ASHFORD LIGHT		2,111.00
LD226- WEST VALLEY LIGHT		9,639.00
TOTAL PAYMENT TO SUPERVISOR		\$619,433.82

TOWN OF CARROLLTON - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$117,256.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	238,854.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$356,110.00
Town Omitted Tax		0.00
Delinquent Special Districts & Special Assessments		
DS241- DELINQUENT SEWER 1		18,806.70
DW241- DELINQUENT WATER (SEWER)		14,210.20
PM241- PROPERTY MAINTENANCE		0.00
Special District Omitted Tax		0.00
Special Districts		
FD240- FIRE DISTRICT		132,311.00
FF242- SEWER FR FTG		5,500.00
SW241- SEWER DIST 2		8,591.00
SW242- SEWER DIST 1		5,500.00
TOTAL PAYMENT TO SUPERVISOR		\$541,028.90

TOWN OF COLDSRING - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$85,180	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	46,983.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$132,163.00
Town Omitted Tax		0.00
Delinquent Special Districts & Special Assessments		
RW281- RELEVIED WATER		0.00
DW760 – DEL RANDOLPH WATER		78.00
Special District Omitted Tax		0.00
Special Districts		
FP260- FIRE PROTECTION		39,525.00
TOTAL PAYMENT TO SUPERVISOR		\$171,766.00

TOWN OF CONEWANGO - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$115,225.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	222,482.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$337,707.00
Delinquent Special Districts & Special Assessments		
RW281- RELEVIED WATER		0.00
WC760- WATER CHARGE (V-E.RAND)		0.00
DS760- DELINQUENT SEWER		3,432.00
DW760- DELINQUENT WATER		4,108.13
Special Districts		
FD280- FIRE		81,930.00
FD281- FIRE(CONE/RAND)		0.00
FD282- FIRE(CONE/E RAND)		0.00
LD282- ELLINGTON LIGHT DIST.		586.48
LD283- CONEWANGO LIGHT		2,200.00
FD760- RANDOLPH FIRE DIST.		8,925.85
LD760- LIGHT DISTRICT		1,700.00
TOTAL PAYMENT TO SUPERVISOR		\$440,589.46

TOWN OF DAYTON - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$135,910.00	
GENERAL-OUTSIDE VILLAGE	160.00	
HIGHWAY-TOWN-WIDE	133,480.00	
HIGHWAY-OUTSIDE VILLAGE	32,960.00	
TOTAL OF TOWN ITEMS		\$302,510.00
Special Districts		
FD300- DAYTON FIRE DISTRICT		52,045.00
FD301- SOUTH DAYTON FIRE DISTRICT		48,500.00
LD300- LIGHT		4,000.00
TOTAL PAYMENT TO SUPERVISOR		\$407,055.00

TOWN OF EAST OTTO - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$ 44,977.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	556,508.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$601,485.00

Town Omitted Tax	0.00
Special District Omitted Tax	0.00
Special Districts	
FD320- FIRE	55,690.00
FP320- FIRE PROTECTION	10,610.00
LD320- LIGHT	6,500.00
TOTAL PAYMENT TO SUPERVISOR	\$674,285.00

TOWN OF ELLICOTTVILLE - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$760,633.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	0.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$760,633.00
Delinquent Special Districts & Special Assessments		
DS370- DELINQUENT SEWER		11,521.63
DW361- DELINQUENT WATER		4,113.60
Special Districts		
DV369- DISTRICT VALUE		487.78
FD360- ELLICOTTVILLE FIRE		309,007.00
FF367- FRONT FOOTAGE		0.00
SP368- SEWAGE PROPERTY		26,320.00
WB360- WATER BENEFIT		132,174.00
WD361- WATER 1		7,072.00
DD360- ELLICOTTVILLE DRAINAGE DIST		0.00
TOTAL PAYMENT TO SUPERVISOR		\$1,251,329.01

TOWN OF FARMERSVILLE - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$227,101.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	442,282.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$669,383.00
Town Omitted Tax		0.00
Special District Omitted Tax		0.00
Special Districts		
FD380- FIRE		69,018.00
LD380- LIGHT		5,000.00
TOTAL PAYMENT TO SUPERVISOR		\$743,401.00

TOWN OF FRANKLINVILLE - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$365,970.00	
GENERAL-OUTSIDE VILLAGE	12,180.00	
HIGHWAY-TOWN-WIDE	289,950.00	
HIGHWAY-OUTSIDE VILLAGE	94,335.00	
TOTAL OF TOWN ITEMS		\$762,435.00
Delinquent Special Districts & Special Assessments		
DW400- DELINQUENT WATER		3,643.87
DS400- DELINQUENT SEWER		364.67
WD400-FRNKLV TWN WAT DIST		14,640.00
Special Districts		
FD400- FIRE DISTRICT		307,957.00
TOTAL PAYMENT TO SUPERVISOR		\$1,089,040.54

TOWN OF FREEDOM - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$143,475.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	350,700.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$494,175.00
Special Districts		
FD421- ARCADE FIRE		46,889.00
FD422- DELEVAN FIRE		10,000.00
FD423- FARMERSVILLE FIRE		19,466.00
LD420- LIGHT		2,500.00
TOTAL PAYMENT TO SUPERVISOR		\$573,030.00

TOWN OF GREAT VALLEY - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$242,503.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	591,293.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$833,796.00
Town Omitted Tax		0.00
Delinquent Special Districts & Special Assessments		
DS440- DELINQUENT SEWER		795.00
DS442- DELINQUENT WATER		795.00
SD441- FAIRVIEW SEWER DISTRICT #4		2,000.00
DS443- DELINQUENT ELLICOTTVILLE SEWER		0.00
DW444- DELINQUENT ELLICOTTVILLE WATER		0.00
PC440- DEC SPDES Permit Cst		330.00
Special District Omitted Tax		0.00
Special Districts		
FD444- GREAT VALLEY FIRE		106,988.00
FD445- KILLBUCK FIRE		55,000.00
LD444- KILLBUCK LIGHT		6,000.00
SD440- BONNE VAL SEWER DISTRICT #2		115.00
SD442- HIGHLAND SEWER #5		2,000.00
SW441- SNOWPINE SEWER DISTRICT #1		2,500.00
WB440- SNOWPINE WATER DISTRICT #2		8,403.00
WD442- BONNE VAL WATER DISTRICT #3		24,127.00
WD443- HIGHLAND WATER #4		1,000.00
WD446- KILLBUCK WATER DIST #1		1,700.00
TOTAL PAYMENT TO SUPERVISOR		\$1,045,549.00

TOWN OF HINSDALE - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$ 66,250.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	476,000.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$542,250.00
Delinquent Special Districts & Special Assessments		
DW460- DELINQUENT WATER		2,804.95
OT461- OMITTED TAX		0.00
Special Districts		
FD460- FIRE		205,094.00
WD465- WATER		8,600.00
TOTAL PAYMENT TO SUPERVISOR		\$758,748.95

TOWN OF HUMPHREY - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$ 29,275.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	336,818.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$366,093.00
Special Districts		
FD480- FIRE DISTRICT		110,214.00
TOTAL PAYMENT TO SUPERVISOR		\$476,307.00

TOWN OF ISCHUA - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$ 78,657.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	189,167.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$267,824.00
Town Omitted Tax		0.00
Delinquent Special Districts & Special Assessments		
SD500- CUBA LAKE SEWER DISTRICT		6,232.92
Special District Omitted Tax		0.00
Special Districts		
CD450- CUBA LAKE DISTRICT		2,057.00
FD500- FIRE		62,000.00
LD500- LIGHT		4,200.00
TOTAL PAYMENT TO SUPERVISOR		\$342,313.92

TOWN OF LEON - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$133,492.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	307,480.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
CEMETERY FUND	14,450.00	
TOTAL OF TOWN ITEMS		\$455,422.00
OT521- OMITTED TAX		0.00
Special Districts		
FD520- FIRE		37,470.00
LD520- LIGHT		2,600.00
TOTAL PAYMENT TO SUPERVISOR		\$495,492.00

TOWN OF LITTLE VALLEY - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$240,857.00	
GENERAL-OUTSIDE VILLAGE	6,795.00	
HIGHWAY-TOWN-WIDE	84,167.00	
HIGHWAY-OUTSIDE VILLAGE	144,231.00	
TOTAL OF TOWN ITEMS		\$476,050.00
Town Omitted Tax		101.91
Delinquent Special Districts & Special Assessments		
DS540- DELINQUENT SEWER		549.42
DW540- DELINQUENT WATER		523.41
Special District Omitted Tax		0.00
Special Districts		
FD540- FIRE		60,941.00
TOTAL PAYMENT TO SUPERVISOR		\$538,165.74

TOWN OF LYNDON - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$ 73,933.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	206,592.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$280,525.00
Special Districts		
FD560- FIRE		52,535.00
TOTAL PAYMENT TO SUPERVISOR		\$333,060.00

TOWN OF MACHIAS - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$238,833.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	455,926.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
PUBLIC LIBRARY	0.00	
TOTAL OF TOWN ITEMS		\$694,759.00
Delinquent Special Districts & Special Assessments		
DW580- DELINQUENT WATER		24,722.09
SD580- LIME LAKE SEWER DISTRICT		80,961.84
Special Districts		
FD580- FIRE		138,144.00
LD580- LIGHT		20,000.00
TOTAL PAYMENT TO SUPERVISOR		\$958,586.93

TOWN OF MANSFIELD - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$162,956.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	473,154.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$636,110.00
Special Districts		
FD600- FIRE		55,550.00
FP360- Evil Fire Protection		24,290.94
FP540 – L.V. Fire Protection		21,715.00
TOTAL PAYMENT TO SUPERVISOR		\$737,665.94

TOWN OF NAPOLI - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$ 73,295.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	355,484.81	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$428,779.81
Town Omitted Tax		0.00
Delinquent Special Districts & Special Assessments		
RW281-RELEVIED WATER		0.00
Special District Omitted Tax		0.00
Special Districts		
FD620- FIRE		41,045.00
TOTAL PAYMENT TO SUPERVISOR		\$469,824.81

TOWN OF NEW ALBION - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$232,140.00	
GENERAL-OUTSIDE VILLAGE	15,445.00	
HIGHWAY-TOWN-WIDE	134,545.00	
HIGHWAY-OUTSIDE VILLAGE	120,340.00	
TOTAL OF TOWN ITEMS		\$502,470.00
Town Omitted Tax		0.00
Special District Omitted Tax		0.00
Special Districts		
FD640- FIRE		92,400.00
TOTAL PAYMENT TO SUPERVISOR		\$594,870.00

TOWN OF OLEAN - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	0.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	\$385,463.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$385,463.00
Town Omitted Tax		0.00
Delinquent Special Districts & Special Assessments		
DS660-DELINQUENT SEWER		0.00
DW660-DELINQUENT WATER		7,406.24
OT661-OMITTED TAX		0.00
SD660-E OLEAN SEWER DIST		5,508.00
SD662-S OLEAN SEWER DIST		11,728.00
SD663-DUGAN E SEWER DIST		4,968.00
SI660-OLEAN 911 SIGN		25.00
Special District Omitted Tax		0.00
Special Districts		
FD661-HINSDALE FIRE DIST		34,306.00
FD667- OLEAN FIRE 1		43,869.00
FD668- WESTONS FIRE		76,929.00
FP661- HINSDALE FIRE PROTECTION		0.00
FP662- OLEAN FIRE PROTECTION		6,806.00
FP663- WESTONS FIRE PROTECTION		0.00
LD665- HILLCREST LIGHT		850.00
LD669- MCCANN LIGHT		983.00
TOTAL PAYMENT TO SUPERVISOR		\$578,841.24

TOWN OF OTTO - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$228,441.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	357,899.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$586,340.00
Delinquent Special Districts & Special Assessments		
DS680- DELINQUENT SEWER		9,900.00
Special Districts		
FD680- FIRE		24,438.00
FP680- FIRE PROTECTION		43,660.00
LD680- LIGHT		3,600.00
WD685- WATER		13,700.00
TOTAL PAYMENT TO SUPERVISOR		\$681,638.00

TOWN OF PERRYSBURG - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$157,854.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	218,755.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$376,609.00
Town Omitted Tax		0.00
Delinquent Special Districts & Special Assessments		
OT701- OMITTED TAX		0.00
WD700- VERSAILLES WATER DISTRICT		3,777.00
WD701- PROSPECT STREET WATER DISTRICT		10,399.00
WD702- PERRYSBURG CENTRAL WATER		57,495.00
DW701- DELINQUENT PROSPECT WATER		5,190.82
DW700- DELINQUENT VERSAILLES WATER DIST		6,430.39
DW702- DELINQUENT PERRYSBURG CENTRAL WATER DIST		31,752.98
SD702- PERRYSBURG CENTRAL SEWER DISTRICT		0.00
Special District Omitted Tax		0.00
Special Districts		
FD702- PERRYSBURG FIRE		111,904.00
LD700- LIGHT		7,750.00
SR702- PERRYSBURG SPECIAL RESIDENTIAL		9,750.00
TOTAL PAYMENT TO SUPERVISOR		\$621,058.19

TOWN OF PERSIA - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$183,407.00	
GENERAL-OUTSIDE VILLAGE	12,148.00	
HIGHWAY-TOWN-WIDE	65,064.00	
HIGHWAY-OUTSIDE VILLAGE	40,402.00	
TOTAL OF TOWN ITEMS		\$301,021.00
Special Districts		
FP724- FIRE PROTECTION 1		11,877.00
FP725- FIRE PROTECTION 2		8,935.00
FP726- FIRE PROTECTION 3		5,500.00
TOTAL PAYMENT TO SUPERVISOR		\$327,333.00

TOWN OF PORTVILLE - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$208,684.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	180,600.00	
HIGHWAY-OUTSIDE VILLAGE	212,144.00	
TOTAL OF TOWN ITEMS		\$601,428.00
Town Omitted Tax		0.00
Delinquent Special Districts & Special Assessments		
DS740- DELINQUENT SEWER		7,630.84
DW740-DELINQUENT WATER		0.00
SD741- HAPPY HOLLOW SEWER		9,337.02
Special District Omitted Tax		0.00
Special Districts		
FD746- PORTVILLE FIRE 1		136,215.60
FD749- WESTONS FIRE 2		120,347.00
LD740- HAPPY HOLLOW LIGHT		2,880.00
LD741- WESTONS LIGHT		4,896.00
TOTAL PAYMENT TO SUPERVISOR		\$882,734.46

TOWN OF RANDOLPH - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$17,506.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	858,837.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$ 876,343.00
Town Omitted Tax		0.00
Delinquent Special Districts & Special Assessments		
DW761-DELINQUENT WATER		0.00
RW281- REL WATER		0.00
DR760- DEL REFUSE (V-RAND)		0.00
LS760- LAWN SERVICE (V-RAND)		0.00
WC760- WATER CHARGE (V-RAND)		0.00
DS760- DELINQUENT SEWER		10,485.20
DW760- DELINQUENT WATER		29,238.00
Special District Omitted Tax		0.00
Special Districts		
FD760- RANDOLPH FIRE DIST		147,075.00
SR760- SNOW REMOVAL (V-RAND & E.RAND)		5,230.00
RF760- REFUSE (V-RAND & E.RAND)		5,800.00
LT760- LIGHT DIST (V-RAND & E.RAND)		22,000.00
DB760- DEBT SERVICE (V-RAND)		53,450.00
TOTAL PAYMENT TO SUPERVISOR		\$1,149,621.20

TOWN OF RED HOUSE - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$46,449.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	30,595.00	
COMMUNITY TAX	0.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$77,044.00
Special Districts		
FP780- FIRE PROTECTION		11,000.00
TOTAL PAYMENT TO SUPERVISOR		\$88,044.00

TOWN OF SALAMANCA - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$ 80,265.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	112,200.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$192,465.00
Special Districts		
FF802-SEWER FRONT FOOTAGE		0.00
FP804-FIRE PROTECTION 1		0.00
FP805-FIRE PROTECTION 2		0.00
SD801-SEWER DISTRICT		0.00
TOTAL PAYMENT TO SUPERVISOR		\$192,465.00

TOWN OF SOUTH VALLEY - FOR THE YEAR 2018

<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$62,185.00	
GENERAL-OUTSIDE VILLAGE	0.00	
HIGHWAY-TOWN-WIDE	86,495.00	
HIGHWAY-OUTSIDE VILLAGE	0.00	
TOTAL OF TOWN ITEMS		\$148,680.00
TOTAL PAYMENT TO SUPERVISOR		\$148,680.00

TOWN OF YORKSHIRE - FOR THE YEAR 2018		
<i>TOWN ITEMS</i>	<i>LEVY ITEMS</i>	<i>WARRANT ITEMS</i>
GENERAL FUND	\$333,736.00	
GENERAL-OUTSIDE VILLAGE	10,539.00	
HIGHWAY-TOWN-WIDE	\$403,235.00	
HIGHWAY-OUTSIDE VILLAGE		
TOTAL OF TOWN ITEMS		\$747,510.00
Delinquent Special Districts & Special Assessments		
DW840- DELINQUENT WATER		4,419.31
WD841- WATER DISTRICT #1 (YORKSHIRE)		21,057.00
WD842- WATER DISTRICT #2 (GROVE)		5,855.00
OT841- OMITTED TAX		0.00
Special Districts		
FD841- YORKSHIRE FIRE		76,506.00
FP840- FIRE PROTECTION		79,499.00
LD840- LIGHT		5,500.00
TOTAL PAYMENT TO SUPERVISOR		\$940,346.31

2018 STATE AID FOR TOWNS

Allegany	\$310,817.00
Ashford	\$200,487.00
Carrollton	\$144,263.00
Coldspring	\$ 77,280.00
Conewango	\$150,000.00
Dayton	\$ 97,820.00
East Otto	\$158,477.00
Ellicottville	\$180,000.00
Farmersville	\$145,200.00
Franklinville	\$ 14,165.00
Freedom	\$ 92,000.00
Great Valley	\$133,700.00
Hinsdale	\$141,000.00
Humphrey	\$127,044.00
Ischua	\$ 89,810.00
Leon	\$ 16,347.00
Little Valley	\$ 63,900.00
Lyndon	\$113,000.00
Machias	\$175,495.00
Mansfield	\$148,891.00
Napoli	\$131,967.00
New Albion	\$121,100.00
Olean (Town)	\$153,205.00
Otto	\$116,393.00
Perrysburg	\$212,232.00
Persia	\$ 55,000.00
Portville	\$187,778.00
Randolph	\$234,000.00
Red House	\$ 1,426.00
Salamanca (Town)	\$ 12,000.00
South Valley	\$ 50,454.00
Yorkshire	\$170,741.00.

Adopted December 13, 2017 by voice vote.

ACT NO. 616-2017 by Mr. Giardini and Mr. Helmich
who ask immediate consideration

**ADJUSTING VARIOUS APPROPRIATION AND REVENUE ACCOUNTS
(2018 Capital Project Program)**

Pursuant to Sections 363 and 366 of the County Law.

WHEREAS, various appropriation and revenue accounts must be adjusted to cover the cost of the various projects included in the County's 2018 Capital Project Program, now, therefore, be it

RESOLVED, that the County Administrator is hereby directed to appropriate \$876,872.00 from Fund Balance Account A.909.0000 and make the following budgetary changes:

Increase Estimated Revenue Account:

H.990.9950.0000.5031	Interfund Transfers	\$876,872.00
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Increase Appropriation Accounts:

A.990.9950.0000.90504	Transfer to Capital Projects Fund	\$876,872.00
H.504.1620.0000.21016.41603	LV County Center Parking Lot Lights	\$ 75,000.00
H.504.1620.0000.21071.41603	LV County Center Cooling Well	\$ 50,000.00
H.504.1620.0000.21078.41603	LV County Center ADA Upgrade	\$100,000.00
H.504.1620.0000.21079.41603	Impound Improvements (Jail)	\$ 50,000.00
H.504.1623.0000.21078.41603	Olean County Center ADA Update	\$100,000.00
H.504.1623.0000.21061.41603	Olean County Center Court Renovation	\$100,000.00
H.504.5142.0000.21080.41603	West Valley Salt Storage Shed	\$ 25,000.00
H.504.5197.5198.25091.41603	Franklinville Bridge No. 22	\$ 28,777.00
H.504.5197.5198.25085.41603	Mansfield Bridge No. 50	\$ 80,000.00
H.504.5197.5198.25084.41603	Freedom Bridge No. 8	\$193,095.00
H.504.5197.5198.25094.41603	Leon Bridge No. 45	\$ 75,000.00.

Adopted December 13, 2017 by voice vote.

ACT NO. 617-2017 by Mr. Snyder, Sr.
who asks immediate consideration

**ADJUSTING VARIOUS APPROPRIATION AND REVENUE ACCOUNTS
(CHIPS – Department of Public Works)**

Pursuant to Sections 363 and 366 of the County Law.

WHEREAS, Cattaraugus County has received CHIPS funding in the amount of \$3,433,925.00 for 2018, and

WHEREAS, the Department of Public Works is desirous of allocating the CHIPS funding for various highway projects, and

WHEREAS, various appropriation and revenue accounts must be adjusted in order to accommodate this funding, now, therefore, be it

RESOLVED, that the County Administrator is hereby directed to make the following budgetary changes:

Increase Estimated Revenue Account:

H.504.5197.5197.3501	Consolidated Highway Aid	\$ 3,433,925.00
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Increase Appropriation Accounts:

H.504.5197.5197.25091.41603	Franklinville Bridge No. 14	\$1,768,664.00
H.504.5197.5197.25090.41603	Yorkshire Bridge No. 14	\$ 400,000.00
H.504.5197.5197.23068.41603	Ashford Culvert No. 22	\$ 500,000.00
H.504.5197.5197.27019.41603	County Road No. 32	\$ 20,959.00
H.504.5197.5197.27079.41603	County Road No. 47	\$ 200,000.00
H.504.5197.5197.27073.41603	County Road No. 75	\$ 127,100.00
H.504.5197.5197.27023.41603	County Road No. 85	\$ 67,202.00
H.504.5197.5197.27077.41603	County Road No. 53	\$ 350,000.00.

Adopted December 13, 2017 by voice vote.

ACT NO. 618-2017 by Mr. Snyder, Sr.
who asks immediate consideration

**TRANSFER OF FUNDS
(Contingent Fund)**

Pursuant to Sections 363 and 365 of the County Law.

WHEREAS, due to a shortfall in certain appropriations, a transfer must be made from the Contingent Fund, now, therefore, be it

RESOLVED, that the County Administrator is hereby directed to make the following budgetary changes:

Decrease Appropriation Account:

A.901.1990.0000.40601	Contingent Fund	\$45,699.38
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Increase Appropriation Accounts:

A.101.1010.0000.41232	Collective Bargaining	\$20,000.00
A.144.1931.0000.40604	County Property Claims	\$25,699.38.

Adopted December 13, 2017 by voice vote.

ACT NO. 619-2017 by Mr. Giardini and Mr. Helmich
who ask immediate consideration

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
LABELLA ASSOCIATES, D.P.C. FOR ENGINEERING SERVICES FOR
COUNTY COURT ENTRANCE AND WAITING AREA RENOVATIONS PROJECT**

Pursuant to Sections 215 and 450 of the County Law.

WHEREAS, the Unified Court System has requested the County to perform certain renovations to the second floor public waiting areas, attorney's room, library and hearing room, for the County Court located in the Olean Office Facility, and

WHEREAS, Labella Associates, D.P.C., 300 State Street, Suite 201, Rochester, New York 14614, can provide the design phase services, bidding, and construction administration services for renovations to the second floor public waiting areas, attorney's room, library and hearing room, for the

County Court located in the Olean Office Facility, for an amount not to exceed \$100,850.00, to be paid as invoiced on a percent-of-completion basis, and

WHEREAS, this renovation project is 83.2% State funded and 16.8% County funded, and

WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned renovation project, now, therefore, be it

RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Labella Associates, D.P.C., for the provision of the above-described engineering services, for a term commencing January 1, 2018 and terminating March 30, 2019, according to the above-described terms, and be it further

RESOLVED, that upon termination of either state or federal funding for this program, then this program shall be automatically abolished, and be it further

RESOLVED, that such contract shall provide that upon the reduction of any such funding, the County, in its sole discretion, may terminate the contract on thirty (30) days written notice, and be it further

RESOLVED, that in the event of any such reduction, the department head involved shall immediately report such occurrence to the Chairman of the Committee to which the department is assigned, who shall add the matter to the agenda of the Committee's next meeting.

Adopted December 13, 2017 by voice vote.

ACT NO. 620-2017 by Mrs. Stockman
who asks immediate consideration

AUTHORIZATION FOR ORGANIZATIONAL MEETING

Pursuant to Section 151 of the County Law.

RESOLVED, that the organizational meeting of the Cattaraugus County Legislature shall be held in the Legislature's Chambers, County Center, 303 Court Street, Little Valley, New York, on the 3rd day of January, 2018, at 4:00 p.m., and be it further

RESOLVED, that the Clerk of the Legislature shall serve upon each member a notice stating the time, place and date of such meeting to organize the Legislature, and that the Chairman will then be elected; such notice shall be in writing and shall be served by mail addressed to each member to his or her last known post office address at least 48 hours before the date of the meeting.

Adopted December 13, 2017 by voice vote.

* * * * *

MR. GIARDINI moved, seconded by Mr. Hale, to adjourn until January 3, 2017 at 4:00 p.m.
Carried.

Meeting adjourned at 4:24 p.m.

Ann M. Giglio
Journal Clerk