



# Homeland Security and Emergency Services

## Fire Prevention and Control

ANDREW M. CUOMO  
Governor

PATRICK A. MURPHY  
Acting Commissioner

FRANCIS J. NERNEY, JR.  
State Fire Administrator

March 30, 2019

The Office of Fire Prevention and Control (OFPC) is currently hiring for the newly created position of State Fire Skills Instructor (SFSI) for the Fire Operations and Training Branch in various counties of New York State. State Fire Skills Instructors are at-will employees who serve at the pleasure of the State Fire Administrator of the New York State Division of Homeland Security and Emergency Services, Office of Fire Prevention and Control and responsible for providing training throughout the state of New York.

### Duties

The skills instructor will focus on practical skills performed by students during training programs including skills practice, skills testing and evaluation sessions. SFSIs will support Lead SFIs in the delivery of training courses. SFSI duties may include, but are not limited to:

- Demonstration of skills to students in either classroom or training ground setting
- Serve as hands on instructor for skills practice during a training program
- Evaluate skills in a course testing environment
- Be able to serve as evaluator for national certification testing
- Non-lecture/administrative related duties as assigned by the lead SFI ie: training ground set up prior to class, training prop set up prior to class, clean up and tear down of props and grounds
- Serve as secondary safety officer for training evolutions
- SFSIs will not be responsible for course administration paperwork and will not perform lecture components of courses.

### Minimum Qualifications

- Five years of experience as a firefighter
- Have at least two years' experience as an instructor of routine fire training skills at the company officer level or higher
- Current firefighter physical certification
- Have completed the following courses in the State Fire Training Program (or equivalent training program) \*
  - Firefighter 1  
Equivalents: National Certification NFPA 1001, Firefighter I
  - Principles of Instruction  
Equivalents: Fire Instructor 1, National certification NFPA 1041 Fire Instructor 1

*\*Depending on an individual's qualifications, equivalencies may be granted on a case by case basis.  
Appropriate certificates from IFSAC or Pro Board*

### How to Apply

Please submit your resume and letter of intent to [OFPC.FireServices@dhses.ny.gov](mailto:OFPC.FireServices@dhses.ny.gov) If you have any questions, please contact The Fire Operations & Training Branch by phone at 518-474-6746.

Sincerely,

*John B. Gilmore Jr.*

John B. Gilmore, Jr.  
Chief  
Fire Operations and Training Branch